

## DO I NEED PLANNING PERMISSION FENCES AND BOUNDARY ENCLOSURES (PE 4)

Fee Charge: £20 + VAT. Please note your enquiry will only be validated on receipt of the fee charge.

Please make cheque payable to Sunderland City Council

### Development and Building Control Services

If you are proposing to erect a gate, fence, wall or other boundary enclosure on, within or outside the boundary of your property it is possible that planning permission will be required.

Please complete and return this form to the address above. You will receive a written response to your enquiry advising you if you need to obtain planning permission or not. Where planning permission is required you must obtain this prior to starting any building work.

If you have any problems in completing this form please contact us on 0191 520 5506 or via email at [dc@sunderland.gov.uk](mailto:dc@sunderland.gov.uk).

### PART 1: CORRESPONDENCE AND SITE DETAILS

Name:

Address for Correspondence:

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Daytime Number:

Mobile Telephone Number:

Email Address:

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Address/Location of Proposed Works:

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**IMPORTANT:- WHEN COMPLETING THIS FORM MEASUREMENTS MUST BE GIVEN IN METRES AND SQUARE METRES**

**2: ENQUIRY DETAILS**

1. Please describe the proposed works and its location in relation to your property. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Would the proposal be a new or replacement boundary enclosure?

New Replacement

If you have answered "replacement" would it be the same height as the current boundary?

Yes No

In either case would the boundary enclosure, wall or fence be in the same location?

Yes No

If No please give details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. From what would the fence/wall/ boundary enclosure be made? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. If a fence is proposed what style would it be? (e.g. Palisade, bow top, wire, mesh close boarded timber etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How high would the proposal be? \_\_\_\_\_ metres

6. Would the proposal exceed 1 metre in height when adjacent to a highway (e.g. a footpath, pavement or road)? Yes No

7. Would the proposal exceed 2 metres in height anywhere else on the site? Yes No

### 3: ADDITIONAL INFORMATION

Please provide a clear and legible sketch with measurements (given in metres) outlining the proposal in relation to your dwelling and neighbouring properties.

**Please return completed form to:**

Building and Development Control Services  
Sunderland City Council  
PO Box 102  
Civic Centre  
Burdon Road  
Sunderland  
SR2 7DN

**Data Protection: Information given on this form will be recorded on computer and is subject to the provisions of the Data Protection Act 1998.**

#### **Access to Information Legislation**

Planning Applications are subject to public scrutiny and involve the Council publishing a significant amount of application documentation, as required by law. Pre-application enquiries and advice is not subject to the same level of public scrutiny and will not be routinely published. You should note that the Council is required to process pre-application records in accordance with Data Protection, Freedom of Information and Environmental Information legislation and may be required to release case-specific information in response to individual requests. The Council will consult you in relation to any relevant requests but you should note that the final decision on whether particular information is released rests with the Council.

<b>Office Use Only</b>	
<b>Fee Charge Submitted</b>	
<b>Receipt No</b>	
<b>Fee Charge Required</b>	
<b>Pre-App Code</b>	
<b>Date/Initials</b>	
<b>Allocated Officer</b>	