

Sunderland City Council
Application for Ordinary Watercourse Consent
Land Drainage Act 1991

Before completing this form you are recommended to contact us for advice on your proposal.
 Please read through the guidance notes attached to this application form carefully before you complete the form.

Please complete this document using BLOCK CAPITALS.

Section 1 – Applicant name and address			
Title		Organisation	
First Name		Surname	
Address			
Tel No		Email	

Section 2 – Agent name and address (e.g. Consultant Land Agent – if applicable)			
Title		Organisation	
First Name		Surname	
Address			
			Post Code
Tel No		Email	

Section 3 – Description of the proposal
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What is your interest in the land?

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Please provide a description of the proposed works

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Are the works temporary or permanent? (If temporary, state for how long providing dates)

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Section 3 continued			
Name of river or watercourse (<i>if known</i>)			
Have the works already started? (<i>please tick ✓</i>)	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Date when works started? (<i>date must be pre-application submission</i>)	/ /		
Have the works already been completed? (<i>please tick ✓</i>)	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Date when works completed? (<i>date must be pre-application submission</i>)	/ /		
Date when works are due to start	/ /		

Section 4 – Site details (full postal address and 12 figure grid reference of the application site)			
Address			
	Post Code		
Grid Reference	Easting	_____	Northing _____

Section 5 – Pre-application advice			
Was assistance or advice sought from Sunderland City Council as the Lead Local Flood Authority, prior to this application?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Date when advice was given	/ /		
Name of officer who provided the information			

Section 6 – Lead Local Flood Authority / Environment Agency interests	
Do the proposed works involve or affect the following? (<i>please tick ✓</i>)	
Impounding (holding back) a watercourse	<input type="checkbox"/>
Abstracting (removing) water	<input type="checkbox"/>
Fish or fisheries	<input type="checkbox"/>
Disposing of waste materials	<input type="checkbox"/>
Water quality	<input type="checkbox"/>

Section 7 – Maintenance
Who is responsible for the maintenance of the structure during construction?

Who is responsible for the maintenance of the structure after construction?

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Section 8 – Planning

Do the proposed works form part of a planning application (please tick ✓)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, please state the reference number of the planning application				

Section 9 – Environmental effects

Please provide brief details of the effects the proposed works will have on the environment together with any plans for improvements or compensatory measures you will supply. If you have information by Sunderland City Council that you require a Water Framework Directive (WFD) Assessment or Environmental Appraisal, please include the required documentation with the application. Note: If you require a WFD Assessment or Environmental Appraisal and do not provide one, your application cannot be validated and will be returned.

Section 10 – Council employee / member

With respect to Sunderland City Council, I am (please tick ✓)

A council employee	<input type="checkbox"/>
An elected member	<input type="checkbox"/>
Related to a council employee	<input type="checkbox"/>
Related to an elected member	<input type="checkbox"/>

If any of the above applies to you, please provide details of the name(s), relationship(s) and job role(s)

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Section 11 – Attachments / checklist

Please ensure the following are attached to your application:

- Application fee of £50 (***Cheques to be made payable to ‘Sunderland City Council’***)
- Completed application form with the associated documents and calculation
- Location map, showing the site of proposed works
- Site plan
- Cross-sections, if works encroach into the watercourse
- Longitudinal sections down the centre line of the watercourse
- Detailed drawings of the proposed works along with construction details
- Water Framework Directive (WFD) Assessment / Environmental Assessment (*where applicable*)
- Method statement

Section 12 – Data Protection Act 2018

We will process the information you provide so that we can deal with your enquiry. Sunderland City Council’s latest Data Protection Policy is available to view online via our website (<https://www.sunderland.gov.uk/data-protection>).

Section 13 – Declaration

By signing below, you are declaring that as far as you know, the information provided in this application, including any maps and supporting documents, is true.

Signature		Date	
Title		Position	
First Name		Surname	

Additional notes

FOR OFFICE USE ONLY

Fee Submitted £	Receipt No.	Fee Required £
Date	Issued Attached	Date

Send this form and attachments to:

Development Control, PO Box 102, Civic Centre, Sunderland SR2 7DN email: dc@sunderland.gov.uk, cc LLFA@sunderland.gov.uk