

SUNDERLAND CITY COUNCIL

Civic Centre
Burdon Road
Sunderland
SR2 7DN

**APPLICATION FOR FILMING/PHOTOGRAPHIC SHOTS IN
SUNDERLAND****Return completed application to:**

David McGregor

**Supply copy of Public Liability
Insurance (£5m cover) to:**

Phone: 07880465720

Email: david.mcgregor@sunderland.gov.uk

**Supply a suitable risk
assessment to:**

(it is the legal responsibility of the company
applying for filming/photographic
permission to satisfying themselves that
their risk assessment and controls are
suitable and sufficient).

- Completion of this form does NOT grant approval.
- If there are fees associated with this request, these will be notified to you before permission is granted.

Date:

Application completed by:

Contact details

Production company/Photographer:

Contact name:

Address:

Phone (office):

Mobile:

Fax:

Email:

Details of filming request

Name of project:

Description of project:	
Location(s):	
Date(s) filming/photographic shoot to take place:	
What will be filmed/photographed:	
Filming/photographic shoot start time:	
Filming/photographic shoot finish time:	
Number of crew on site:	
Type and number of vehicles:	
When will footage be transmitted/published:	
For internal use only	
Communications approval:	
Department approval:	
PLI received:	
Suitable risk assessment received:	
Fees agreed:	
Licence issued:	