

SUNDERLAND CITY COUNCIL

CEMETERY AND CREMATORIUM REGULATIONS 2020

These Regulations, which come into effect on 1 April 2020, are made by Sunderland City Council for the proper management, regulation and control of its cemeteries and crematorium, in accordance with the powers conferred by regulation 3(1) of The Local Authorities' Cemeteries Order 1977.

All previous Regulations made by the Council for this purpose are hereby revoked.

INTERPRETATION

- 1 In these Regulations:
 - a "Bereavement and Registration Services Manager" means the Bereavement Services Manager of the Council or any other person for the time being appointed by the Council to manage the Cemetery.
 - b "Bereavement Services Officer" means a person for the time being appointed by the Council to supervise the carrying out of work and other activities at the Cemetery under the direction of the Bereavement and Registration Services Manager.
 - c "Cemetery" or "Cemeteries" means any cemetery or burial ground provided and maintained by the Council as burial authority within the City of Sunderland.
 - d "Council" means Sunderland City Council.
 - e "Council Offices" means the offices of the Council at Bereavement and Registration Services, Civic Centre, Burdon Road, Sunderland, SR2 7DN or such other place as the Council may from time to time appoint.
 - f "Crematorium" means Sunderland Crematorium at Bishopwearmouth Cemetery, Sunderland.
 - g "Deed of Grant" means the Deed of Grant of an exclusive right of burial;
 - h "Headstone" means a headstone, monument or memorial.
 - i "Office Hours" means 8.30am to 5.00pm on Mondays to Thursdays and 8.30am to 4.30pm on Fridays and does not include weekends or bank or public holidays.
 - j "Purchased Ground" means a grave space in respect of which an exclusive right of burial subsists;
 - k "Responsible Person" means the person making an application to the Council for an interment or a booking for a cremation.

- l “Unpurchased Ground” means a grave space in respect of which no exclusive right of burial subsists;
- m “Working Day” shall mean Monday to Friday excluding bank and public holidays.

GENERAL RULES CONCERNING CEMETERY GROUNDS

- 2 The Cemeteries shall be open to the public at all times. The Council reserves the right to amend the opening hours of the Cemetery and to limit public entry or to close the Cemetery at any time.
- 3 No person is permitted to be in the Cemetery outside the published opening hours or at any other time when the Cemetery is closed, unless authorised by the Council.
- 4 No person shall be permitted to enter or leave the Cemetery except by the proper entrance gates.
- 5 No person shall be allowed access to any offices or enclosures in the Cemetery without the permission of the Bereavement Services Officer.
- 6 Children under ten years of age shall not be permitted in the Cemetery except under the supervision of an adult.
- 7 No person shall be permitted to use the Cemetery as a public thoroughfare or to use the Cemetery roads or walks for the conveyance of goods, parcels or other materials not intended for use in the Cemetery.
- 8 No person shall stand, sit or climb upon or over any gravestone, headstone, tombstone, monument, memorial, palisading, gate, wall, fence or building within the Cemetery.
- 9 No person shall be allowed to distribute tracts, flyers, business cards or any other advertisement within the Cemetery and, without prejudice to the generality of the foregoing, no mason or other person shall be permitted, by himself or any agent, to solicit orders, exhibit designs, ask or attempt to obtain (either directly or indirectly) from any Cemetery staff information as to grave owners, nor (without the written permission of the owner, first produced to the Bereavement Services Manager) take measurement of, photograph or copy any memorial.
- 10 Visitors must treat the Cemetery environment and other people in the Cemetery with respect. No person in the Cemetery shall commit any nuisance, behave in a noisy, disorderly or unseemly manner, be intoxicated, gamble, play any game or sport, use improper or indecent language or damage or destroy any tree, shrub, plant, headstone, monument, memorial, grave or any other property within the Cemetery.
- 11 Without prejudice to the generality of regulation 10, no person shall use threatening or abusive words or behaviour towards Cemetery staff, nor shall any person prevent or hinder Cemetery staff from carrying out their duties.
- 12 Only vehicles whose occupants have legitimate business in the Cemetery are allowed within the Cemetery grounds.

- 13 Vehicular traffic must comply with all relevant traffic signs and instructions, including the 10mph speed limit and any flow direction indicators and parking instructions. No parking or turning of vehicles is allowed on grassed areas.
- 14 Vehicle drivers and cyclists must be aware of, and give due consideration to, pedestrians in the Cemetery at all times.
- 15 The Council reserves the right to exclude any person from the Cemetery and may cause to be removed from the Cemetery any person who is in breach of these Regulations.

BURIALS

- 16 In selecting any grave space for purchase of exclusive right of burial, the wishes of the purchaser shall be met as far as practicable but such selection shall be subject to the approval of the Bereavement and Registration Services Manager, whose decision shall be final. The position of every unpurchased grave space shall be determined by the Bereavement and Registration Services Manager.
- 17 The purchaser of the exclusive right of burial in any grave space or vault (which shall be for a period not exceeding 100 years unless extended by the Council in accordance with article 10(4) of The Local Authorities' Cemeteries Order 1977) shall be furnished with a Deed of Grant, the particulars of which shall be entered in a Register maintained by the Council for that purpose. Such exclusive right of burial in Purchased Ground may be assigned by deed or bequeathed by will and any person other than the original purchaser who claims ownership of the exclusive right of burial but who is unable to produce a deed of assignment or grant of probate in respect of any will as evidence of transfer must provide a statutory declaration and such other evidence as may be necessary to satisfy the Council of the validity of the claim. If the Council is so satisfied, it will, upon payment of the prescribed fee, record the transfer of ownership in the Register. Any owner for the time being of an exclusive right of burial must keep the Council informed of their current address in order that the Register may be updated as necessary. In all cases of burial in Purchased Ground, the application for interment shall be made by or with the authority of the purchaser or owner for the time being, signifying their consent to such burial.
- 18 No vault or grave in Purchased Ground shall be [opened or] re-opened without the production of the Deed of Grant belonging to such vault or grave or, if such Deed of Grant cannot be produced by reason of it being lost or mislaid, of a statutory declaration or other evidence of such loss satisfactory to the Council.
- 19 Applications for interment must be made at least three Working Days before the time of interment. Applications (for which a fee is payable by the Responsible Person in accordance with the Council's table of fees and charges as published from time to time) must be made to the Bereavement

Services Manager at the Council Offices during Office Hours or (save in the case of applications for interment of cremated remains) electronically via the Council's website www.sunderland.gov.uk All information in applications for interment must be true and complete to the best of the applicant's knowledge and belief and where the application is not accompanied by the relevant fee the Responsible Person must agree to remit payment upon receipt of the relevant invoice in accordance with the Council's terms of payment.

- 20 The relevant Certificate of Registration of the death or, where an inquest has been held, the Coroner's Warrant or, in the case of a still-born child, the Certificate of Registration given in pursuance of the Births and Deaths Registration Act 1926 shall be provided to the Bereavement Services Manager not later than two Working Days before the date of the interment.
- 21 Funeral processions shall arrive at the Cemetery in accordance with the time agreed with the Bereavement Services Manager and specified in the confirmation of interment arrangements issued to the Responsible Person, which shall be a time between 9.30am and 2.30pm on Mondays to Thursdays, 9.30am and 2.00pm on Fridays or at 11.00am on Saturdays. Interments on bank or public holidays are not permitted and interments on a Sunday will only be permitted by special arrangement. The time specified for a funeral is that at which the procession is due at the Cemetery and such time must be strictly observed. In the event of a funeral arriving late at the Cemetery the funeral must wait as and where directed by the Bereavement Services Officer until it is convenient to proceed.
- 22 If it becomes necessary to postpone a funeral or to alter the date or hour previously fixed for an interment to take place, the Responsible Person must ensure that notification of the postponement or alteration is given to the Bereavement Services Manager at the Council Offices before 9.00am on the original date set for the funeral.
- 23 Interment may take place with or without a religious service. It is the responsibility of the party arranging the funeral to arrange for the attendance of a minister or other person to officiate at the interment.
- 24 If a funeral is one at which a large number of persons (over 50) are expected to assemble, the Responsible Person must ensure that that fact is notified to the Bereavement Services Manager at least one clear working day before the date fixed for the funeral so that appropriate arrangements can be made.
- 25 All funeral corteges shall be strictly subject to the directions of the Bereavement Services Officer at all times whilst within the Cemetery.
- 26 No musicians accompanying a funeral shall be permitted to play within the Cemetery except with the prior permission of the Bereavement and Registration Services Manager.
- 27 No person shall be permitted to remove coffin lid or sides from any coffin at any interment within the Cemetery.

- 28 In all Unpurchased Ground only coffins made of wood (or such other material no less perishable in nature as may be authorised by the Bereavement Services Manager) will be allowed.
- 29 Not more than the body of one adult or those of two children, each under the age of ten years, shall be buried in any Unpurchased Ground on the same day unless the bodies be those of members of the same family.

GRAVES, HEADSTONES AND MEMORIALS

- 30 The planting of graves by the family or friends of the persons interred will be allowed provided that low level bedding plants are used that extend no more than 12" (30cm) in front of the base of the Headstone.
- 31 One only of the following may be placed upon a grave:
- a Ornamental vase (for flowers only) not exceeding 15" (38cm) in height;
 - b Metal name indicator not exceeding 12"x 4" (30cm x 10cm).
- No other articles or objects (save for Headstones permitted under these Regulations) and no chippings of marble or granite or any other substance shall be permitted. When a flower vase is incorporated in any Headstone in a Lawn Section no other vase is allowed on the grave. The Council may remove from a grave any article placed thereon otherwise than in accordance with this regulation.
- 32 All brick graves and vaults shall be built up to a point not more than 15" (38cm) below the surface of the ground.
- 33 The enclosing of vaults and grave spaces is only permitted at the discretion of the Bereavement Services Officer and is subject to compliance with any guidance issued by the Council in respect of grave enclosures.
- 34 All brick and stone work for graves or vaults and all foundation work and removals shall be executed under the superintendence of and to the satisfaction of the Bereavement Services Officer.
- 35 Headstones will be permitted subject to prior application to the Bereavement Services Manager by the owner of the exclusive right of burial for that grave (in respect of which a fee is payable in accordance with the Council's table of fees and charges as published from time to time) and the subsequent issue by the Council of a permit of work. All Headstones must comply with the requirements of these Regulations and the specifications set out in Appendix 2. Headstones that do not so comply are not permitted.
- 36 No foundation shall be inserted in, nor shall any Headstone be allowed to be fixed upon any grave except by or on behalf of or with the written authority of the owner of the exclusive right of burial for that grave nor shall any lettering or cleaning be permitted without such authority being first delivered to the Bereavement Services Manager.
- 37 The position for Headstones shall be subject to the approval of the Council and the foundations thereof shall be executed to the satisfaction of the Bereavement Services Officer.

- 38 No inscription shall be placed upon any Headstone without written application to and the prior written consent of the Council.
- 39 Except with the prior written consent of the Council, no Headstone shall be altered or interfered with after it has been erected in the Cemetery nor shall any additional or altered inscription or lettering be placed, made or cut thereon, nor shall any cleaning down or renovating, painting or cutting of inscriptions, painting of railings or any other work be carried out. Where permitted, the removal and re-fixing of Headstones shall be executed to the satisfaction of the Council.
- 40 The Council reserves the right to reverse, re-fix, move, "line up" or place any Headstone in the Cemetery in such a position as they may require.
- 41 Every purchased grave and vault, headstone, monument or memorial must be kept in repair at the expense of the owner, who is required to notify the Bereavement Services Manager of any change of address from time to time. The Bereavement Services Manager shall make reasonable efforts to communicate with the owner by post to give notice when repairs are needed. If repairs to any Headstone are not made by the owner within six months after the issue of such notice, the Council shall be at liberty to remove the Headstone.
- 42 All Headstones admitted into the Cemetery or permitted to be erected in the Cemetery shall be so admitted or erected and remain at the sole risk of the owner and the Council shall not be held responsible for any destruction, damage or breakage which may occur to the same, howsoever caused.
- 43 The Council reserve the right to exclude from the Cemetery any Headstone not executed in a workmanlike manner or which would, in the Council's opinion, disfigure the Cemetery.
- 44 If any Headstone or inscription or lettering be erected, placed, made or cut contrary to these Regulations, the Council shall be at liberty to remove and dispose of the same as they think fit.

CREMATORIUM

- 45 Bookings for a cremation (for which a fee is payable by the Responsible Person in accordance with the Council's table of fees and charges as published from time to time) must be made to the Bereavement Services Manager at the Council Offices during Office Hours or electronically via the Council's website www.sunderland.gov.uk at least two Working Days before the required date of cremation. All information in applications for cremation must be true and complete to the best of the applicant's knowledge and belief and where the application is not accompanied by the relevant fee the Responsible Person must agree to remit payment upon receipt of the relevant invoice in accordance with the Council's terms of payment.
- 46 The relevant Certificate of Registration of the death or, where an inquest has been held, the Coroner's Warrant or, in the case of a still-born child, the

Certificate of Registration given in pursuance of the Births and Deaths Registration Act 1926 shall be provided to the Bereavement Services Manager not later than two Working Days before the date of the cremation. Cremation forms for consideration by the Medical Referee must be submitted by no later than 10.00am on the Working Day prior to the cremation.

- 47 Hours of cremation will be between 9.00am and 4.00pm Mondays to Fridays and from 9.00am to 11.40am on Saturdays or as amended by the Council from time to time.
- 48 The time specified for a cremation is that at which the funeral is due to take place at the Crematorium and such time must be strictly observed. In the event of a funeral arriving late at the Crematorium the funeral must wait as and where directed by the Bereavement Services Officer until it is convenient to proceed.
- 49 If it becomes necessary to postpone a cremation or to alter the date or hour previously fixed for a cremation to take place, the Responsible Person must ensure that notification of the postponement or alteration is given to the Bereavement Services Manager at the Council Offices before 9.00am on the original date set for the cremation.
- 50 All persons admitted to the Crematorium must comply with the requirements of the Bereavement Services Officer.
- 51 Coffins for cremations shall comply with the requirements specified in Appendix 3. If the materials of the coffin are unsuitable the Bereavement Services Officer may refuse to allow the cremation to proceed.
- 52 The Responsible Person must provide the requisite number of persons for carrying and placing the coffin on the catafalque.
- 53 Cremation may take place with or without a religious service. It is the responsibility of the party arranging the funeral to arrange for the attendance of a minister or other person to officiate at the cremation.
- 54 All persons attending funerals at the Crematorium are required to leave the building immediately after the conclusion of the service.

PLANS AND REGISTERS

- 55 Plans showing the grave spaces and their respective classes and divisions shall be kept at the Council Offices and shall be open to inspection free of charge upon request.
- 56 Registers of all burials shall be kept at the Council Offices where they shall be available for inspection during Office Hours upon request, free of charge. Extracts or certificates may be obtained upon payment of the fee prescribed by the Council from time to time.

OFFENCES

- 57 By virtue of The Local Authorities' Cemeteries Order 1977 ("the 1977 Order"):

- a No person shall inter or scatter cremated human remains in or over a part of the Cemetery set apart for the use of a particular denomination or religious body where such action has been prohibited by the Council at the request of the particular denomination or body (Article 5(6));
- b No person shall bury a body, or inter or scatter cremated human remains, in or over any grave or vault in which an exclusive right of burial for the time being subsists, except by or with the consent in writing of the owner of the right (unless the body or remains are those of the person who immediately before their death was the owner of the right or a person specified in the deed of grant of the right or any lawful indorsement thereon) (Article 10(6));
- c No person shall –
 - i wilfully create any disturbance in a Cemetery;
 - ii commit any nuisance in a Cemetery;
 - iii wilfully interfere with any burial taking place in a Cemetery;
 - iv wilfully interfere with any grave or vault, any tombstone or other memorial, or any flowers or plants on any such matter;
 - v play at any game or sport in a Cemetery.(Article 18(1));
- d No person not being an officer or servant of the Council or another person so authorised by or on behalf of the Council shall enter or remain in a Cemetery at any hour when it is closed to the public. (Article 18(2));
- e In relation to the exercise of burial rights:
 - i No burial shall take place, no cremated human remains shall be scattered and no tombstone or other memorial shall be placed in a Cemetery, and no additional inscription shall be made on a tombstone or other memorial, without the permission of the officer appointed for that purpose by the Council;
 - ii Without the permission of the Council, no body shall be buried in a grave in such a manner that any part of the coffin is less than three feet below the level of any ground adjoining the grave;
 - iii No body shall be buried in a grave unless the coffin is effectively separated from any coffin interred in the grave on a previous occasion by means of a layer of earth not less than six inches thick;
 - iv When any grave is reopened for the purpose of making another burial therein, no person shall disturb any human remains interred therein or remove therefrom any soil which is offensive;
 - v Every walled grave or vault shall be properly constructed of suitable materials.
 - vi Within 24 hours of any burial in a walled grave or vault, the coffin shall be (a) embedded in concrete, and covered with a layer of concrete not less than six inches thick; or (b) enclosed in a separate cell or compartment of brick, slate, stone flagging or precast concrete slabs of a 1:2:4 mix, in any case not less than two inches thick, in such a

manner as to prevent, as far as may be practicable, the escape of any noxious gas from the interior of the cell or compartment.

- vii Any person to whose order a body is buried in a grave in respect of which an exclusive right of burial has been granted shall, as soon as conveniently may be after the subsidence of the earth has been completed, cause the surface of the grave to be covered with any tombstone or other memorial in respect of which a right has been granted by the Council, or with fresh turf or, where the Council permit, with such flowering or other plants, or in such other manner, as may be permitted.

(Part I of Schedule 2 to the 1977 Order).

- 58 Any person who contravenes any of the requirements or prohibitions referred to in paragraph 57 above is guilty of an offence under the 1977 Order and shall be liable on summary conviction to a fine not exceeding £100 and in the case of a continuing offence to a fine not exceeding £10 for each day during which the offence continues after conviction therefor. (Article 19 of the 1977 Order).
- 59 In the event of any conflict between the 1977 Order and these Regulations, the provisions of the 1977 Order shall prevail.

APPENDIX 1

Cemeteries subject to restricted opening hours

APPENDIX 2

Specifications and requirements for headstones, monuments, memorials and other works

INTERPRETATION

In this Appendix 2 the following words and phrases shall have the following meanings:

“BRAMM” means the British Register of Accredited Memorial Masons;

“British Standard” means BS8415 – Monuments within Burial Grounds and Memorial Sites – Specification;

“Fixing” includes all foundation works but does not include such things as the cleaning of Headstones, un-fixing of Headstones or lettering of Headstones and **“Fixing Work”** shall be interpreted accordingly;

“Licensed Fixer” means a BRAMM accredited fixer;

“Memorial Works” means any work associated with Headstones whether or not involving fixing;

“NAMM” means the National Association of Memorial Masons;

“NAMM Code of Working Practice” means the NAMM Code of Working Practice for the time being in force;

“NAMM Standards” means work complying with the NAMM Code of Working Practice.

HEADSTONES, MONUMENTS AND MEMORIALS

1. All Headstones shall be of stone and no metal Headstones, will be permitted.
2. No Bath, Caen, artificial or other soft stone shall be allowed in the construction of any Headstone and the Council reserves the right to reject and cause to be removed any stone which they consider unsuitable to bear continued exposure to weather. Terrazzo artificial marble may be used for grave flagging purposes only.
3. Drawings or plans, drawn to a scale of one inch to one foot with dimensions figured thereon, accompanied by a specification of the materials to be used for the work of every proposed Headstone and a

copy of every intended inscription, shall be submitted to the Bereavement Services Manager at the Council Offices for approval and no Headstone will be admitted, nor any inscription upon or work in connection with the same permitted, in the Cemetery without the previous written consent of the Council and, in the case of the erection of such Headstone the prior issue of an erection permit by the Bereavement Services Manager.

4. All Headstones shall be finished before they are admitted to the Cemetery and no work of any kind thereon, beyond that of fixing, shall be allowed within the Cemetery, except in respect of an inscription which cannot be made prior to the erection of the Headstone.
5. Every Headstone shall be marked (but on the top of the footstone only) with the number and section letter of the grave over which it is to be placed. The mason's name (but not his address or any other particulars) shall also be cut at the end of the footstone, with letters not exceeding one inch (2.5cm) in height.
6. All vehicles conveying Headstones into the Cemetery shall proceed by a main surfaced route therein to the nearest point to that where work is to be executed and a conveyance approved by the Council shall be used for removing the different portions of the Headstone from the vehicle to the place where they are to be fixed.
7. All reasonable steps must be taken to avoid damage to grassed areas when moving Headstones to the place where they are to be fixed and any directions given by the Bereavement Services Officer for protecting the grass and walks shall be complied with.
8. Unless the written consent of the Bereavement Services Manager is first obtained, no Headstone shall be admitted into the Cemetery and no fixing, cutting of inscriptions or any other work in connection therewith shall be allowed in the Cemetery except between the hours of 8.00am and 4.30pm on Mondays to Thursdays and 8.00am and 3.30pm on Fridays. No work will be permitted on weekends or bank or public holidays.
9. In order to ensure that required standards of work are achieved and to avoid unnecessary damage to grassed areas, Headstones shall not be fixed in unsuitable weather nor whilst the ground is in an unfit state.
10. All Headstones with bases shall be supported with such brick, stone or other foundations as the Bereavement Services Manager may consider necessary and be set with good Portland cement mortar. Second bases shall be securely fastened to the bottom base by dowels, pins or other method approved by the Bereavement and Registration Services Manager.
11. All Headstones and any part or parts thereof which have to rest in or upon the ground or upon any brick, stone or other foundations shall be

fairly squared and “bedded” off. Stones of uneven thickness or with corners knocked off will be rejected.

12. The base of every Headstone shall be set at least 2” (5cm) below the natural level of the ground and no border stones shall be permitted to be more than 6” (15cm) above the surface of the ground, at its highest point, nor more than 16” (41cm) deep overall.
13. Footstones shall be worked in one solid piece.
14. Copper or galvanised iron cramps of a thickness approved by the Bereavement Services Manager shall be used in putting together enclosures.
15. All Headstones (other than those of granite) up to 6” (15cm) in thickness shall be attached to the base by a tongue and groove not less than 22” (56cm) long, of sufficient thickness and depth, properly fitted, and set with best Portland cement.
16. Headstones on Lawn Sections must be within the dimensions 3’6” x 3’6” x 1’6” and 2’0” x 1’6” x 3” (107cm x 107cm x 46cm and 61cm x 46cm x 8cm).

FOUNDATIONS FOR HEADSTONES AND ENCLOSURES

17. For Headstones not exceeding 3’6” (107cm) in height:
 - a. Excavate a trench for concrete foundations across the full width of grave space, such trench being 9” (23cm) in depth and 12” (30cm) wide from back to front. Concrete shall be 6” (15cm) deep.
 - b. The concrete foundations shall be composed of one of Portland cement to five of gravel (not more than inch cube) all properly mixed and well rammed into trench, level at top and to be properly set before receiving the base stone, which shall be set in the centre of foundation with Portland Cement in the proportion of one cement to two of clean sharp sand.
18. For Headstones exceeding 3’6” (107cm) in height, but not exceeding 5’6” (168cm) in height or 15cwts (762kg) in weight:
 - a. Excavate a trench for concrete foundations across the full width of grave space, such trench being 12” (30cm) in depth and 8” (20cm) wider (i.e. 4” (10cm) on each side) than the base of the Headstone, but not exceeding 18” (46cm) altogether. Concrete shall be 9” (23cm) deep. A space of 2’3” (69cm) (as shown by the plans) shall be left, if necessary, in the foundation for future interments.
 - b. In case any stone under 5’6” (168cm) in height or 15cwts (762kg) must be fixed in sand or gravel subsoil, the foundations shall be built with brick in cement.
19. For Headstones with square base:

- a. Excavate to full depth and width according to the position of the Headstone on grave space or spaces.
 - b. The foundation and footing shall be built with bricks in cement and according to position of Headstone on or between grave spaces; but in cases where the base stones have less than 6" (15cm) bed on each side foundation, a length of 5" (13cm) rail iron shall be fixed 9" (23cm) from front of foundations, as shown by the plans.
20. For enclosures (Jewish Section only):
- a. The excavation for foundations for coping stones and blocks shall be 3" (8cm) wider than the stone (i.e. 1.5" (4cm) on each side) by 6" (15cm) deep, as shown by the plan.
 - b. The trench shall be well and properly filled up with cement concrete all round, mixed in the proportions set out in paragraph 18b above, which shall be properly set before the palisade stones are fixed.

STANDARD OF WORKS

21. Only BRAMM/NAMM accredited businesses may carry out Memorial Works within the Cemetery and no Fixing Work shall take place without a Licensed Fixer being present.
22. All Memorial Works shall comply with the NAMM Code of Working Practice, provided that:
- a. Where Memorial Works do not come within the NAMM Code of Working Practice (or where it is unclear whether the NAMM Code of Working Practice applies) the Bereavement Services Officer shall determine the standard to be applied;
 - b. Where these Regulations apply a specific standard or requirement, these Regulations shall apply in preference to the NAMM Code of Working Practice in respect of such standard or requirement;
 - c. The Council reserves the right to use its discretion in the application of the BRAMM Scheme/NAMM Code of Working Practice in specific cases.
23. All Headstones (whether new or a re-fix) shall be erected in a manner which conforms to the British Standard and the NAMM Code of Working Practice.
24. Headstones must be fixed to a proper foundation in accordance with the British Standard and the NAMM Code of Working Practice to ensure stability and prevent risk to the health and safety of persons employed in or visiting the Cemetery.

APPENDIX 3

Cremation coffins

1. The coffin shall be made of readily combustible wood. Hard woods, being difficult to burn, are undesirable.
2. Resinous and other badly seasoned woods must on no account be used.
3. Coffins must not be painted or varnished.
4. No metal of any kind must be used, except for that which is specially adapted for cremation.
5. There must be no cross-piece or cleats on the bottom of the coffin.
6. Sawdust, pitch or cotton wool must on no account be used.
7. In every case where, owing to the condition of the body, it is necessary to seal the interior of the coffin, the lining should be of zinc only, or the joints should be filled with Plaster of Paris.