

## **Foreward**

ASBESTOS SURVEY REPORT FOR THORNLEY PRIMARY SCHOOL,  
COOPERS TERRACE, THORNLEY, DURHAM, COUNTY DURHAM, DH6 3DZ

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

### **Plan of the Building and Sample Locations**

This contains a plan of the building and identifies where asbestos samples have been taken from.

### **Photographs of Areas Sampled**

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

### **Survey Information**

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

### **Priority Risk Assessments**

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

### **5 Simple Steps to Asbestos Management**

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

### **Commonly asked Questions**

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

### **Information for Employees Working in Premises where Asbestos Containing Materials Exist.**

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

### **If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.**

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

### **Restrictions on use, distribution and publication of the report**

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Neil Guthrie  
Director of Development and Property

Sunderland  
City Council

# Sunderland City Council

*Control of Asbestos  
Regulations 2012*

## Asbestos Register for

**Thornley Primary School, Coopers Terrace, Thornley,  
Durham, DH6 3DZ**



**UPRN: - J152004**

**TF Ref:**

**Location of register:-**

**Premises Manager / Samo: - Tenant**

**Date: 29 April 2026**

**Contact Numbers List: -**

**Caroline Bage Asbestos Manager – 07557 938966**

## Contents

	<u>Section</u>
• Plan of building and sample locations	1
• Photographs of areas sampled	2
• Survey information	3
• Asbestos Management Plan, Priority Assessments,	4
• Contacts Form, Code of Practice	4
• 5 Simple Steps of Asbestos Management	5
• Commonly asked questions	6

### Appendices

• Form 1 – Visitor Register	7
• Form 2 – Periodic Return Checklist and Schedule	8
• Form 3 – Works Notification Form	9
• Form 4 – Registration of All Disturbances	10
• Form 5 – Training Records	11






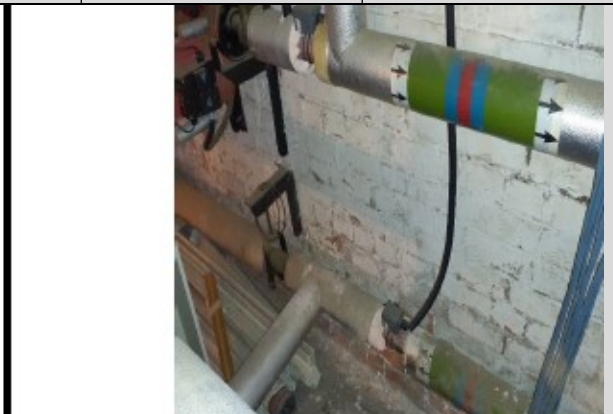
## Plan of Building and Samples Location

Item No.	Sample Ref.	Area Sampled	Location Name	Inspection Frequency
1	Presumed	Flash guards - MEM electrics	Z-Sub Level 1 Boiler House Z1/001	Low Risk
2	Presumed	Rope seal - TASSO Boilers	Z-Sub Level 1 Boiler House Z1/001	Low Risk
3	PK004037	Pipe insulation – Pipework and associated debris to floor	Z-Sub Level 1 Boiler House Z1/001	No Risk
4	PK004038	Gaskets - Pipework flanges	Z-Sub Level 1 Boiler House Z1/001	Very Low Risk
5	PK004039	Board - Wall and ceiling around pipework penetrations	Z-Sub Level 1 Boiler House Z1/001	No Risk
6	PK004040	Residue – Walls	Z-Sub Level 1 Boiler House Z1/001	No Risk
7	PK004030	Board - Door header panel	Ground Floor Main Entrance G/001	No Risk
8	PK004029	Grey floor covering – Floor	Ground Floor Store 31 G/004	No Risk
9	PK004031	Board - Ceiling above lift	Ground Floor Lift lobby 24B G/017	No Risk
10	As PK004031	Board - Ceiling panels	Ground Floor Store 22B G/018	No Risk
11	As PK004030	Board - Door header panel	Ground Floor Corridor G/027	No Risk
12	PK004032	Putty - Metal internal windows	Ground Floor Corridor G/027	No Risk
13	As PK004030	Board - Door header panel	Ground Floor Corridor G/041	No Risk
14	PK004033	Gasket - Yellow gas pipe	Ground Floor Classroom 42 G/043	Low Risk
15	As PK004029	Grey floor covering - Floor	Ground Floor Switch Room 2 G/052	No Risk
16	Presumed	Flash guards - MEM electrics	Ground Floor Switch Room 2 G/052	Low Risk
17	As PK004030	Board - Door header panel	Ground Floor Corridor G/055	No Risk
18	As PK004030	Board - Door header panel	Ground Floor Classroom 12 G/056	No Risk
19	As PK004029	Grey floor covering – Floor	Ground Floor Store 41 G/066	No Risk
20	PK004034	Board - Ceiling panel	Ground Floor Store 41 G/066	No Risk
21	PK004041	Board - Ceiling panels	Ground Floor Boiler Room G/067	No Risk
22	PK004042	Insulation – Pipework	Ground Floor Boiler Room G/067	No Risk
23	PK004043	Gaskets – Pipework	Ground Floor Boiler Room G/067	No Risk
24	PK004046	Board - Firebreak	Roof Void Loft 1	No Risk

		wall	R/001	
25	PK004047	Roof felt - Former flat roof	Roof Void Loft 4 R/004	No Risk
26	As PK004046	Board - Firebreak wall	Roof Void Loft 6 R/006	No Risk
27	As PK004046	Board - Loose panel	Roof Void Loft 6 R/006	No Risk
28	As PK004046	Board - Firebreak wall	Roof Void Loft 7 R/007	No Risk
29	As PK004046	Board - Loose panel	Roof Void Loft 7 R/007	No Risk
30	As PK004042	Insulation - Redundant pipework insulation	Roof Void Loft 7 R/007	No Risk
31	PK004035	Cement - Undercloaking to gable ends of main roof	External E/001	Very Low Risk
32	PK004036	Damp proof course - Walls	External E/001	No Risk
33	PK004044	Bitumen flashing - Roofs	External E/001	No Risk
34	PK004045	Mastic - Boiler room door	External E/001	No Risk

**Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.**

## Photographs of Areas Sampled

1	Presumed	Flash guards - MEM electrics	Z-Sub Level 1 Boiler House Z1/001	Low Risk
				
2	Presumed	Rope seal - TASSO Boilers	Z-Sub Level 1 Boiler House Z1/001	Low Risk
				
3	PK004037	Pipe insulation – Pipework and associated debris to floor	Z-Sub Level 1 Boiler House Z1/001	No Risk
				

## Photographs of Areas Sampled continued

4	PK004038	Gaskets - Pipework flanges	Z-Sub Level 1 Boiler House Z1/001	Very Low Risk
				
5	PK004039	Board - Wall and ceiling around pipework penetrations	Z-Sub Level 1 Boiler House Z1/001	No Risk
				
6	PK004040	Residue – Walls	Z-Sub Level 1 Boiler House Z1/001	No Risk
				

**Photographs of Areas Sampled continued**

7	PK004030	Board - Door header panel	Ground Floor Main Entrance G/001	No Risk
		<p>No Photographic Evidence Available</p>		
8	PK004029	Grey floor covering – Floor	Ground Floor Store 31 G/004	No Risk
				
9	PK004031	Board - Ceiling above lift	Ground Floor Lift lobby 24B G/017	No Risk
				

**Photographs of Areas Sampled continued**

10	As PK004031	Board - Ceiling panels	Ground Floor Store 22B G/018	No Risk
				
11	As PK004030	Board - Door header panel	Ground Floor Corridor G/027	No Risk
				
12	PK004032	Putty - Metal internal windows	Ground Floor Corridor G/027	No Risk
				

**Photographs of Areas Sampled continued**

13	As PK004030	Board - Door header panel	Ground Floor Corridor G/041	No Risk
				
14	PK004033	Gasket - Yellow gas pipe	Ground Floor Classroom 42 G/043	Low Risk
				
15	As PK004029	Grey floor covering - Floor	Ground Floor Switch Room 2 G/052	No Risk
				







## Photographs of Areas Sampled continued

16	Presumed	Flash guards - MEM electrics	Ground Floor Switch Room 2 G/052	Low Risk
				
17	As PK004030	Board - Door header panel	Ground Floor Corridor G/055	No Risk
				
18	As PK004030	Board - Door header panel	Ground Floor Classroom 12 G/056	No Risk
				

**Photographs of Areas Sampled continued**

19	As PK004029	Grey floor covering – Floor	Ground Floor Store 41 G/066	No Risk
				
20	PK004034	Board - Ceiling panel	Ground Floor Store 41 G/066	No Risk
				
21	PK004041	Board - Ceiling panels	Ground Floor Boiler Room G/067	No Risk
				

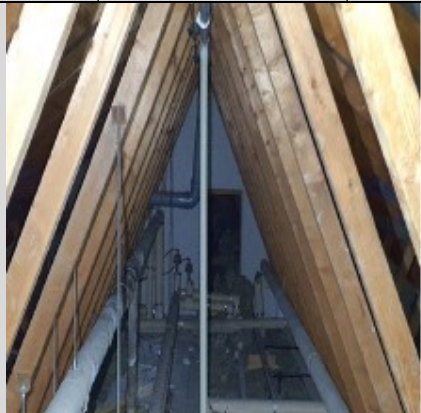
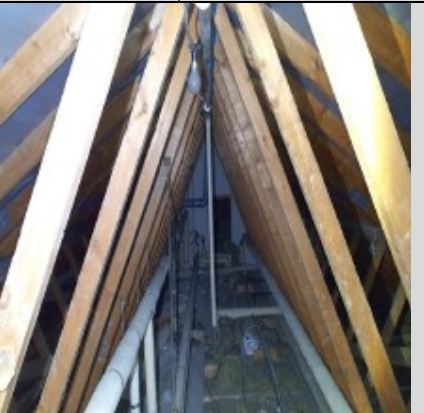



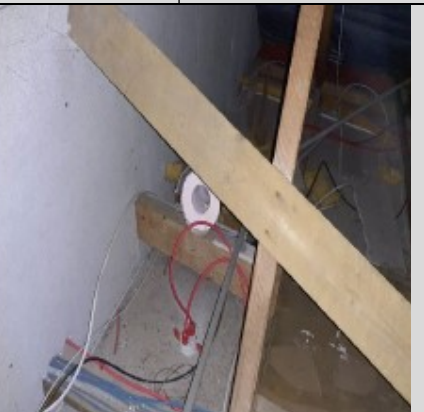
**Photographs of Areas Sampled continued**

22	PK004042	Insulation – Pipework	Ground Floor Boiler Room G/067	No Risk
				
23	PK004043	Gaskets – Pipework	Ground Floor Boiler Room G/067	No Risk
				
24	PK004046	Board - Firebreak wall	Roof Void Loft 1 R/001	No Risk
				

**Photographs of Areas Sampled continued**

25	PK004047	Roof felt - Former flat roof	Roof Void Loft 4 R/004	No Risk	
					
26	As PK004046	Board - Firebreak wall	Roof Void Loft 6 R/006	No Risk	
					
27	As PK004046	Board - Loose panel	Roof Void Loft 6 R/006	No Risk	
					

**Photographs of Areas Sampled continued**

28	As PK004046	Board - Firebreak wall	Roof Void Loft 7 R/007	No Risk	
					
29	As PK004046	Board - Loose panel	Roof Void Loft 7 R/007	No Risk	
					
30	As PK004042	Insulation - Redundant pipework insulation	Roof Void Loft 7 R/007	No Risk	
					

**Photographs of Areas Sampled continued**

31	PK004035	Cement - Undercloaking to gable ends of main roof	External E/001	Very Low Risk
				
32	PK004036	Damp proof course - Walls	External E/001	No Risk
				
33	PK004044	Bitumen flashing - Roofs	External E/001	No Risk
				

**Photographs of Areas Sampled continued**

34	PK004045	Mastic - Boiler room door	External E/001	No Risk
				

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## Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liaising with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

### Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

### Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

### Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at least 21 days before the work is due to commence.

#### Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

#### Step 5 – Monitoring the Register

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Co-ordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact ..... " )
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557 938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

**In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.**

## Commonly Asked Questions.

- **How often should SAMO's undertake inspections of asbestos containing materials?**  
The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.
- **What should a SAMO do if the asbestos containing materials are disturbed or damaged?**  
The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.
- **Can employees put up decorations onto asbestos containing materials?**  
No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.
- **Can a room with asbestos containing materials in the ceiling and wall be painted?**  
Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.
- **Why isn't all asbestos containing materials removed from buildings?**  
Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- **When will asbestos containing material be removed from my building?**  
Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- **What should a SAMO do if he/she has had no training in use of the register?**  
The SAMO should ring the Departmental Co-ordinator who will arrange training.



## INSPECTION SCHEDULE

## FORM 2

Item No.	Area Sampled	Location Name	Inspection Frequency	Date of Return	Condition Same/change	Action Required Y/N	Asbestos sticker displayed Y/N	Comments
1	Flash guards - MEM electrics	Z-Sub Level 1 Boiler House Z1/001	Low Risk – 6 monthly	14/10/2026				
2	Rope seal - TASSO Boilers	Z-Sub Level 1 Boiler House Z1/001	Low Risk – 6 monthly	14/10/2026				
3	Pipe insulation - Pipework and associated debris to floor	Z-Sub Level 1 Boiler House Z1/001	No Risk	N/A	N/A	N/A	N/A	N/A
4	Gaskets - Pipework flanges	Z-Sub Level 1 Boiler House Z1/001	Very Low Risk – 12 monthly	14/04/2027				
5	Board - Wall and ceiling around pipework penetrations	Z-Sub Level 1 Boiler House Z1/001	No Risk	N/A	N/A	N/A	N/A	N/A
6	Residue – Walls	Z-Sub Level 1 Boiler House Z1/001	No Risk	N/A	N/A	N/A	N/A	N/A
7	Board - Door header panel	Ground Floor Main Entrance G/001	No Risk	N/A	N/A	N/A	N/A	N/A
8	Grey floor covering – Floor	Ground Floor Store 31 G/004	No Risk	N/A	N/A	N/A	N/A	N/A
9	Board - Ceiling above lift	Ground Floor Lift lobby 24B G/017	No Risk	N/A	N/A	N/A	N/A	N/A
10	Board - Ceiling panels	Ground Floor Store 22B G/018	No Risk	N/A	N/A	N/A	N/A	N/A
11	Board - Door header panel	Ground Floor Corridor G/027	No Risk	N/A	N/A	N/A	N/A	N/A

12	Putty - Metal internal windows	Ground Floor Corridor G/027	No Risk	N/A	N/A	N/A	N/A	N/A
13	Board - Door header panel	Ground Floor Corridor G/041	No Risk	N/A	N/A	N/A	N/A	N/A
14	Gasket - Yellow gas pipe	Ground Floor Classroom 42 G/043	Low Risk – 6 monthly	14/10/2026				
15	Grey floor covering - Floor	Ground Floor Switch Room 2 G/052	No Risk	N/A	N/A	N/A	N/A	N/A
16	Flash guards - MEM electrics	Ground Floor Switch Room 2 G/052	Low Risk – 6 monthly	14/10/2026				
17	Board - Door header panel	Ground Floor Corridor G/055	No Risk	N/A	N/A	N/A	N/A	N/A
18	Board - Door header panel	Ground Floor Classroom 12 G/056	No Risk	N/A	N/A	N/A	N/A	N/A
19	Grey floor covering – Floor	Ground Floor Store 41 G/066	No Risk	N/A	N/A	N/A	N/A	N/A
20	Board - Ceiling panel	Ground Floor Store 41 G/066	No Risk	N/A	N/A	N/A	N/A	N/A
21	Board - Ceiling panels	Ground Floor Boiler Room G/067	No Risk	N/A	N/A	N/A	N/A	N/A
22	Insulation – Pipework	Ground Floor Boiler Room G/067	No Risk	N/A	N/A	N/A	N/A	N/A
23	Gaskets – Pipework	Ground Floor Boiler Room G/067	No Risk	N/A	N/A	N/A	N/A	N/A
24	Board - Firebreak wall	Roof Void Loft 1 R/001	No Risk	N/A	N/A	N/A	N/A	N/A
25	Roof felt - Former flat roof	Roof Void Loft 4 R/004	No Risk	N/A	N/A	N/A	N/A	N/A

26	Board - Firebreak wall	Roof Void Loft 6 R/006	No Risk	N/A	N/A	N/A	N/A	N/A
27	Board - Loose panel	Roof Void Loft 6 R/006	No Risk	N/A	N/A	N/A	N/A	N/A
28	Board - Firebreak wall	Roof Void Loft 7 R/007	No Risk	N/A	N/A	N/A	N/A	N/A
29	Board - Loose panel	Roof Void Loft 7 R/007	No Risk	N/A	N/A	N/A	N/A	N/A
30	Insulation - Redundant pipework insulation	Roof Void Loft 7 R/007	No Risk	N/A	N/A	N/A	N/A	N/A
31	Cement - Undercloaking to gable ends of main roof	External E/001	Very Low Risk – 12 monthly	14/04/2027				
32	Damp proof course - Walls	External E/001	No Risk	N/A	N/A	N/A	N/A	N/A
33	Bitumen flashing - Roofs	External E/001	No Risk	N/A	N/A	N/A	N/A	N/A
34	Mastic - Boiler room door	External E/001	No Risk	N/A	N/A	N/A	N/A	N/A

**Good Practice Guidance:**

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration since the last inspection
- Replace missing/damaged asbestos labels/stickers
- Plant rooms
- Service risers and ducts
- Ceiling voids and underfloor voids
- Boiler rooms, meter cupboards, electrical risers

**Comments:**

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School/Site:	
Date of inspection:	
Inspected by (signature):	
Print Name:	