

Foreward

ASBESTOS SURVEY REPORT FOR MONKTON JUNIOR SCHOOL, DAME FLORA ROBSON AVENUE, SOUTH SHIELDS, TYNE AND WEAR, NE34 9RB.

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

Plan of the Building and Sample Locations

This contains a plan of the building and identifies where asbestos samples have been taken from.

Photographs of Areas Sampled

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

Survey Information

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

Priority Risk Assessments

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

5 Simple Steps to Asbestos Management

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

Commonly asked Questions

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

Information for Employees Working in Premises where Asbestos Containing Materials Exist.

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

Restrictions on use, distribution and publication of the report

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Neil Guthrie
Director of Development and Property

Sunderland
City Council

Sunderland City Council

*Control of Asbestos
Regulations 2012*

Asbestos Register for Monkton Junior School, South Shields



UPRN: - J124716

TF Ref:

Location of register:-

Premises Manager / Samo: - Tenant

Date: 18 August 2025

Contact Numbers List: -

Caroline Bage Asbestos Manager – 07557 938966

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Plan of Building and Samples Location

Item No.	Sample Ref.	Area Sampled	Location Name	Inspection Frequency
1	As EV007270	Bitumen floor	Circulation/middle corridor G/001	Low Risk – 6 monthly
2	EV007270	Bitumen floor	Circulation/lower corridor G/002	Low Risk – 6 monthly
3	As EV007270	Bitumen floor	Circulation G/003	Low Risk – 6 monthly
4	EV007271	Bitumen floor	Work Area G/008	Low Risk – 6 monthly
5	EV007272	Bitumen floor	Classroom G/009	Low Risk – 6 monthly
6	As EV007272	Bitumen floor	Classroom G/011	Low Risk – 6 monthly
7	As EV007271	Bitumen floor	Work Area G/013	Low Risk – 6 monthly
8	EV007273	Vinyl tiles and bitumen floor	Classroom 4A G/014	Low Risk – 6 monthly
9	EV007274	Vinyl tiles and bitumen floor	Classroom 4A G/014	Low Risk – 6 monthly
10	As EV007273	Vinyl tiles and bitumen floor	Classroom 4B G/017	Low Risk – 6 monthly
11	EV007275	Vinyl tiles and bitumen floor	Classroom 4B G/017	Low Risk – 6 monthly
12	As EV007270	Bitumen floor	ICT suite G/022	Low Risk – 6 monthly
13	EV007276	Sink pad	ICT suite G/022	No Risk
14	As EV007273	Vinyl tiles and bitumen floor	Classroom 5A G/023	Low Risk – 6 monthly
15	As EV007275	Vinyl tiles and bitumen floor	Classroom 5A G/023	Low Risk – 6 monthly
16	EV007277	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly
17	As EV007273	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly
18	As EV007275	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly
19	As EV007270	Bitumen floor	Work Area G/027	Low Risk – 6 monthly
20	As EV007270	Bitumen floor	Circulation/upper corridor G/028	Low Risk – 6 monthly
21	As EV007270	Bitumen floor	Classroom 6A G/029	Low Risk – 6 monthly
22	As EV007270	Bitumen floor	Classroom 6B G/032	Low Risk – 6 monthly
23	As EV007270	Bitumen floor	Classroom/Work Area G/033	Low Risk – 6 monthly
24	EV007278	Vinyl tiles and bitumen floor	Staff Area corridor G/039	Low Risk – 6 monthly
25	As EV007278	Vinyl tiles and bitumen floor	Office G/040	Low Risk – 6 monthly
26	EV002729	Vinyl tiles and bitumen floor	Store G/041	Low Risk – 6 monthly
27	As EV007278	Vinyl tiles and bitumen floor	Staff Room G/044	Low Risk – 6 monthly

28	EV007284	Vinyl tiles and bitumen floor	Classroom/Headteacher G/048	Low Risk – 6 monthly
29	Presumed	Textiles Electrical Equipment	Electric Cupboard G/050	Low Risk – 6 monthly
30	EV007285	Bitumen counter	Kitchen G/051	No Risk
31	EV007286	Bitumen sink pads	Kitchen G/051	No Risk
32	EV007287	Gaskets pipework	Boiler Room G/055	No Risk
33	EV007288	Gasket Pipework	Boiler Room G/055	No Risk
34	EV007289	Thermal insulation residue walls	Boiler Room G/055	Medium Risk - 3 monthly
35	EV007291	Insulating board – doorway reveals	Store/PE Cupboard G/058	No Risk
36	EV007292	Vinyl tiles and bitumen floor	Store/PE Cupboard G/058	Low Risk – 6 monthly
37	EV007290	Fibreboard ceiling	Tank Room E/001	No Risk
38	EV007293	Composite materials WC	WC E/002	Low Risk – 6 monthly
39	EV007294	Mastic window brick reveals	Externals E/004	No Risk
40	EV007295	Damp proof course	Externals E/004	No Risk
41	EV007296	Mastic Wall	Externals E/004	No Risk

Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.

Photographs of Areas Sampled

1	As EV007270	Bitumen floor	Circulation/middle corridor G/001	Low Risk – 6 monthly
				
2	EV007270	Bitumen floor	Circulation/lower corridor G/002	Low Risk – 6 monthly
				
3	As EV007270	Bitumen floor	Circulation G/003	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

4	EV007271	Bitumen floor	Work Area G/008	Low Risk – 6 monthly
				
5	EV007272	Bitumen floor	Classroom G/009	Low Risk – 6 monthly
				
6	As EV007272	Bitumen floor	Classroom G/011	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

7	As EV007271	Bitumen floor	Work Area G/013	Low Risk – 6 monthly
				
8	EV007273	Vinyl tiles and bitumen floor	Classroom 4A G/014	Low Risk – 6 monthly
				
9	EV007274	Vinyl tiles and bitumen floor	Classroom 4A G/014	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

10	As EV007273	Vinyl tiles and bitumen floor	Classroom 4B G/017	Low Risk – 6 monthly
				
11	EV007275	Vinyl tiles and bitumen floor	Classroom 4B G/017	Low Risk – 6 monthly
				
12	As EV007270	Bitumen floor	ICT suite G/022	Low Risk – 6 monthly
				







Photographs of Areas Sampled continued

13	EV007276	Sink pad	ICT suite G/022	No Risk
				
14	As EV007273	Vinyl tiles and bitumen floor	Classroom 5A G/023	Low Risk – 6 monthly
				
15	As EV007275	Vinyl tiles and bitumen floor	Classroom 5A G/023	Low Risk – 6 monthly
				


Photographs of Areas Sampled continued

16	EV007277	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly
				
17	As EV007273	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly
				
18	As EV007275	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

19	As EV007270	Bitumen floor	Work Area G/027	Low Risk – 6 monthly
				
20	As EV007270	Bitumen floor	Circulation/upper corridor G/028	Low Risk – 6 monthly
				
21	As EV007270	Bitumen floor	Classroom 6A G/029	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

22	As EV007270	Bitumen floor	Classroom 6B G/032	Low Risk – 6 monthly
				
23	As EV007270	Bitumen floor	Classroom/Work Area G/033	Low Risk – 6 monthly
				
24	EV007278	Vinyl tiles and bitumen floor	Staff Area corridor G/039	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

25	As EV007278	Vinyl tiles and bitumen floor	Office G/040	Low Risk – 6 monthly
				
26	EV007279	Vinyl tiles and bitumen floor	Store G/041	Low Risk – 6 monthly
				
27	As EV007278	Vinyl tiles and bitumen floor	Staff Room G/044	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

28	EV007284	Vinyl tiles and bitumen floor	Classroom/Headteacher G/048	Low Risk – 6 monthly
				
29	Presumed	Textiles Electrical Equipment	Electric Cupboard G/050	Low Risk – 6 monthly
				
30	EV007285	Bitumen counter	Kitchen G/051	No Risk
				

Photographs of Areas Sampled continued

31	EV007286	Bitumen sink pads	Kitchen G/051	No Risk
				
32	EV007287	Gaskets pipework	Boiler Room G/055	No Risk
				
33	EV007288	Gasket Pipework	Boiler Room G/055	No Risk
				

Photographs of Areas Sampled continued

34	EV007289	Thermal insulation residue walls	Boiler Room G/055	Medium Risk - 3 monthly
				
35	EV007291	Insulating board – doorway reveals	Store/PE Cupboard G/058	No Risk
				
36	EV007292	Vinyl tiles and 34bitumen floor	Store/PE Cupboard G/058	Low Risk – 6 monthly
				

Photographs of Areas Sampled continued

37	EV007290	Fibreboard ceiling	Tank Room E/001	No Risk
				
38	EV007293	Composite materials WC	WC E/002	Low Risk – 6 monthly
				
39	EV007294	Mastic window brick reveals	Externals E/004	No Risk
				

Photographs of Areas Sampled continued

40	EV007295	Damp proof course	Externals E/004	No Risk
				
41	EV007296	Mastic Wall	Externals E/004	No Risk
				

Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liaising with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at least 21 days before the work is due to commence.

Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

Step 5 – Monitoring the Register

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Co-ordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact ")
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557 938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.

Commonly Asked Questions.

- **How often should SAMO's undertake inspections of asbestos containing materials?**
The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.
- **What should a SAMO do if the asbestos containing materials are disturbed or damaged?**
The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.
- **Can employees put up decorations onto asbestos containing materials?**
No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.
- **Can a room with asbestos containing materials in the ceiling and wall be painted?**
Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.
- **Why isn't all asbestos containing materials removed from buildings?**
Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- **When will asbestos containing material be removed from my building?**
Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- **What should a SAMO do if he/she has had no training in use of the register?**
The SAMO should ring the Departmental Co-ordinator who will arrange training.

INSPECTION SCHEDULE**FORM 2**

Item No.	Area Sampled	Location Name	Inspection Frequency	Date of Return	Condition Same/change	Action Required Y/N	Comments
1	Bitumen floor	Circulation/middle corridor G/001	Low Risk – 6 monthly	14/02/2026			
2	Bitumen floor	Circulation/lower corridor G/002	Low Risk – 6 monthly	14/02/2026			
3	Bitumen floor	Circulation G/003	Low Risk – 6 monthly	14/02/2026			
4	Bitumen floor	Work Area G/008	Low Risk – 6 monthly	14/02/2026			
5	Bitumen floor	Classroom G/009	Low Risk – 6 monthly	14/02/2026			
6	Bitumen floor	Classroom G/011	Low Risk – 6 monthly	14/02/2026			
7	Bitumen floor	Work Area G/013	Low Risk – 6 monthly	14/02/2026			
8	Vinyl tiles and bitumen floor	Classroom 4A G/014	Low Risk – 6 monthly	14/02/2026			
9	Vinyl tiles and bitumen floor	Classroom 4A G/014	Low Risk – 6 monthly	14/02/2026			
10	Vinyl tiles and bitumen floor	Classroom 4B G/017	Low Risk – 6 monthly	14/02/2026			
11	Vinyl tiles and bitumen floor	Classroom 4B G/017	Low Risk – 6 monthly	14/02/2026			
12	Bitumen floor	ICT suite G/022	Low Risk – 6 monthly	14/02/2026			
13	Sink pad	ICT suite G/022	No Risk	N/A			
14	Vinyl tiles and bitumen floor	Classroom 5A G/023	Low Risk – 6 monthly	14/02/2026			
15	Vinyl tiles and bitumen floor	Classroom 5A G/023	Low Risk – 6 monthly	14/02/2026			
16	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly	14/02/2026			

17	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly	14/02/2026			
18	Vinyl tiles and bitumen floor	Classroom 5B G/026	Low Risk – 6 monthly	14/02/2026			
19	Bitumen floor	Work Area G/027	Low Risk – 6 monthly	14/02/2026			
20	Bitumen floor	Circulation/upper corridor G/028	Low Risk – 6 monthly	14/02/2026			
21	Bitumen floor	Classroom 6A G/029	Low Risk – 6 monthly	14/02/2026			
22	Bitumen floor	Classroom 6B G/032	Low Risk – 6 monthly	14/02/2026			
23	Bitumen floor	Classroom/Work Area G/033	Low Risk – 6 monthly	14/02/2026			
24	Vinyl tiles and bitumen floor	Staff Area corridor G/039	Low Risk – 6 monthly	14/02/2026			
25	Vinyl tiles and bitumen floor	Office G/040	Low Risk – 6 monthly	14/02/2026			
26	Vinyl tiles and bitumen floor	Store G/041	Low Risk – 6 monthly	14/02/2026			
27	Vinyl tiles and bitumen floor	Staff Room G/044	Low Risk – 6 monthly	14/02/2026			
28	Vinyl tiles and bitumen floor	Classroom/Headteacher G/048	Low Risk – 6 monthly	14/02/2026			
29	Textiles Electrical Equipment	Electric Cupboard G/050	Low Risk – 6 monthly	14/02/2026			
30	Bitumen counter	Kitchen G/051	No Risk	N/A			
31	Bitumen sink pads	Kitchen G/051	No Risk	N/A			
32	Gaskets pipework	Boiler Room G/055	No Risk	N/A			
33	Gasket Pipework	Boiler Room G/055	No Risk	N/A			
34	Thermal insulation residue walls	Boiler Room G/055	Medium Risk - 3 monthly	14/11/2026			
35	Insulating board – doorway reveals	Store/PE Cupboard G/058	No Risk	N/A			
36	Vinyl tiles and bitumen floor	Store/PE Cupboard G/058	Low Risk – 6 monthly	14/02/2026			

37	Fibreboard ceiling	Tank Room E/001	No Risk	N/A			
38	Composite materials WC	WC E/002	Low Risk – 6 monthly	14/02/2026			
39	Mastic window brick reveals	Externals E/004	No Risk	N/A			
40	Damp proof course	Externals E/004	No Risk	N/A			
41	Mastic Wall	Externals E/004	No Risk	N/A			

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Good Practice Guidance:

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration the last inspection
- Replace missing/damaged asbestos labels/stickers

Comments:

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School/Site:	
Date of inspection:	
Inspected by (signature):	
Print Name:	