

## **Foreward**

### ASBESTOS SURVEY REPORT FOR RYHOPE CA, SUNDERLAND

I have enclosed for your information and retention the most recent asbestos survey (type 2/Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

#### **Plan of the Building and Sample Locations**

This contains a plan of the building and identifies where asbestos samples have been taken from.

#### **Photographs of Areas Sampled**

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

#### **Survey Information**

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

#### **Priority Risk Assessments**

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

#### **5 Simple Steps to Asbestos Management**

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

#### **Commonly asked Questions**

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your tenants handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

### **Information for Employees Working in Premises where Asbestos Containing Materials Exist.**

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

### **If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.**

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

### **Restrictions on use, distribution and publication of the report**

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Neil Guthrie  
Director of Development and Property

Sunderland  
City Council

# Sunderland City Council

*Control of Asbestos  
Regulations 2012*

**Asbestos Register for**

**RYHOPE COMMUNITY ASSOCIATION, SUNDERLAND**



**UPRN: - FP10-02718**

**Location of register:-**

**Premises Manager / Samo: - Tenant**

**Date: 03 February 2026**

**Contact Numbers List: -**

**Caroline Bage Asbestos Manager – 07557 938966**

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## **Plan of Building and Samples Location**

Item No.	Sample Ref.	Area Sampled	Location Name	Inspection Frequency
1	Presumed	WC Seat	1st Floor Rm 002	Low Risk – To be checked on a 6 monthly basis
2	PK003198	Cement packers - Ceiling penetration	Boiler Room, Z1/02	Very Low Risk – To be checked on a 12 monthly basis
3	Presumed	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis
4	Presumed	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis
5	Presumed	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis
6	Sample 02	Wall panel	Ground Floor/004 Entrance and corridor	No Risk
7	Sample 03	Ceiling	Ground Floor/004 Entrance and corridor	No Risk
8	PK003190	Beige floor tiles - Floor below modern lino	Entrance 0/04 G/05	No Risk
9	PK003189	Black floor tiles - Floor below modern lino	Hallway/Stairs 0/05 G/03	No Risk
10	As Sample 02	Wall panel	Ground Floor/007 Male and female wc and cupboard	No Risk
11	As PK003190	Beige floor tiles - Floor below modern lino	WC 0/07 G/10	No Risk
12	Sample 05	Wall board	Ground Floor/011 Hall/ cupboards and kitchen	No Risk
13	PK003191	Floor Covering	Corridor and Stairs 0/12 G/12	No Risk
14	Sample 07	Stair nosing	Ground Floor/012 Corridor and stairs	No Risk
15	Sample 08	Walls & ceiling	Ground Floor/014 Electrical cupboard	No Risk
16	Sample 12	Floor covering	First Floor/003 Landing, WC and cupboard	No Risk
17	Sample 13	Floor tiles	First Floor/004 Kitchen and cupboard	No Risk
18	PK003194	Textured coating - Curved ceiling	Dance Hall 1/05 1/02	No Risk
19	PK003196	Red floor covering - Floor below modern lino	WC 1/06 1/03	No Risk
20	PK003197	Floor covering - Floor	Landing 1/07 1/04	No Risk




21	Sample 15	Tank insulation	First Floor/009 Loft above Kitchen	No Risk
22	Sample 11	Ceiling board	First Basement Level/001 Boiler room	No Risk
23	PK003199	Rope insulation - Pipework to ceiling penetration	Boiler Room Z1/02	No Risk
24	As PK003197	Floor covering - Floor	Store 2/01 2/01	No Risk
25	222608-1	Coving	Reception lobby	No Risk
26	222608-2	Coving	Reception lobby	No Risk
27	PZ000693	Electrical services fuses/flashguards	Boiler Room Z1/001	Removed 22.11.23
28	RT000249	Plaster to ceiling	Reception/Lobby G/01	No Risk
29	RT000252	Plaster to ceiling	Hall G/02	No Risk
30	RT000251	Plaster coving to ceiling/wall	Hall G/02	No Risk
31	RT000248	Plaster coving to ceiling/wall	Hall 1/01	No Risk
32	Presumed	Board lining presumed no internal access - Boiler	Boiler Room, Z1/02	Low Risk – To be checked on a 6 monthly basis
33	PK003192	Damp proof course - Walls	Undercroft within Electric cupboard 0/14 Z1/01	No Risk
34	PK003200	Gaskets - Pipework	Boiler Room Z1/02	No Risk
35	PK003201	Residue - Walls	Boiler Room Z1/02	No Risk
36	As PK003191	Floor covering - Below modern lino	Male WC Lobby 0/15 G/13	No Risk
37	PK003193	Textured coating - Flat ceiling	Dance Hall 1/05 1/02	No Risk
38	PK003195	Textured coating - Curved ceiling	Dance Hall 1/05 1/02	No Risk

**Please note the survey carried out was non-intrusive. Should major refurbishment be planned for the property, further investigation will be required.**

**Photographs of Areas Sampled**

1	Presumed	WC Seat	1 <sup>st</sup> Floor Rm 002	Low Risk – To be checked on a 6 monthly basis
				
2	PK003198	Cement packers - Ceiling penetration	Boiler Room, Z1/02	Very Low Risk – To be checked on a 12 monthly basis
				
3	Presumed	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis
				




**Photographs of Areas Sampled (Cont)**

4	Presumed	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis
				
5	Presumed	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis
				
6	Sample 02	Wall panel	Ground Floor/004 Entrance and corridor	No Risk
				

**Photographs of Areas Sampled (Cont)**

7	Sample 03	Ceiling	Ground Floor/004 Entrance and corridor	No Risk
				
8	PK003190	Beige floor tiles - Floor below modern lino	Entrance 0/04 G/05	No Risk
				
9	PK003189	Black floor tiles - Floor below modern lino	Hallway/Stairs 0/05 G/03	No Risk
				



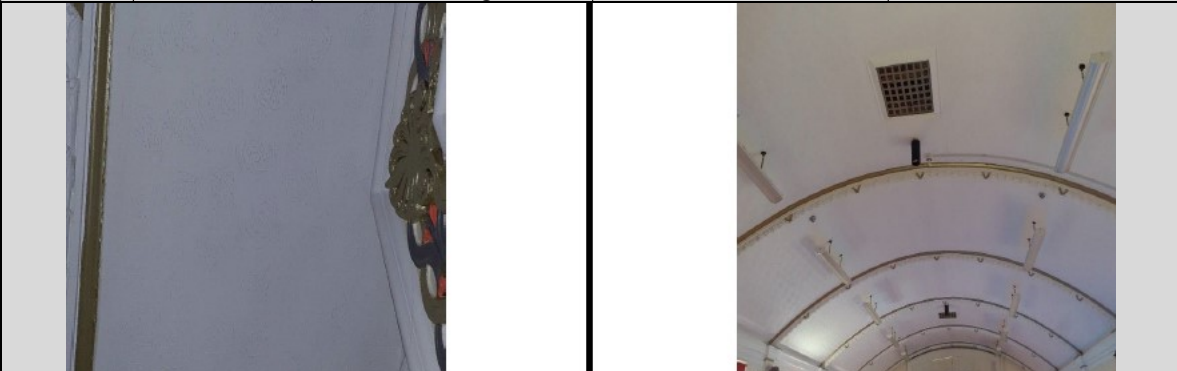
**Photographs of Areas Sampled (Cont)**

10	As Sample 02	Wall panel	Ground Floor/007 Male and female wc and cupboard	No Risk
				
11	As PK003190	Beige floor tiles - Floor below modern lino	WC 0/07 G/10	No Risk
				
12	Sample 05	Wall board	Ground Floor/011 Hall/ cupboards and kitchen	No Risk
				


**Photographs of Areas Sampled (Cont)**

13	PK003191	Floor Covering	Corridor and Stairs 0/12 G/12	No Risk
				
14	Sample 07	Stair nosing	Ground Floor/012 Corridor and stairs	No Risk
				
15	Sample 08	Walls & ceiling	Ground Floor/014 Electrical cupboard	No Risk
				




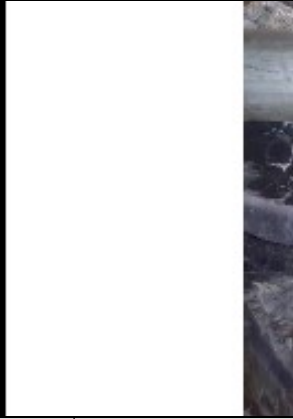


**Photographs of Areas Sampled (Cont)**

16	Sample 12	Floor covering	First Floor/003 Landing, WC and cupboard	No Risk
				
17	Sample 13	Floor tiles	First Floor/004 Kitchen and cupboard	No Risk
				
18	PK003194	Textured coating - Curved ceiling	Dance Hall 1/05 1/02	No Risk
				


**Photographs of Areas Sampled (Cont)**

19	PK003196	Red floor covering - Floor below modern lino	WC 1/06 1/03	No Risk
				
20	PK003197	Floor covering - Floor	Landing 1/07 1/04	No Risk
		  		
21	Sample 15	Tank insulation	First Floor/009 Loft above Kitchen	No Risk
				

**Photographs of Areas Sampled (Cont)**

22	Sample 11	Ceiling board	First Basement Level/001 Boiler room	No Risk
				
23	PK003199	Rope insulation - Pipework to ceiling penetration	Boiler Room Z1/02	No Risk
  				
24	As PK003197	Floor covering - Floor	Store 2/01 2/01	No Risk
 				

**Photographs of Areas Sampled (Cont)**

25	222608-1	Coving	Reception lobby	No Risk
<b>No Image Provided</b>				
26	222608-2	Coving	Reception lobby	No Risk
<b>No Image Provided</b>				
27	PZ000693	Electrical services fuses/flashguards	Boiler Room Z1/001	Removed 22.11.23
				

**Photographs of Areas Sampled (Cont)**

28	RT000249	Plaster to ceiling	Reception/Lobby G/01	No Risk	
					
29	RT000252	Plaster to ceiling	Hall G/02	No Risk	
					
30	RT000251	Plaster coving to ceiling/wall	Hall G/02	No Risk	
					

## Photographs of Areas Sampled (Cont)

31	RT000248	Plaster coving to ceiling/wall	Hall 1/01	No Risk
				
32	Presumed	Board lining presumed no internal access - Boiler	Boiler Room, Z1/02	Low Risk – To be checked on a 6 monthly basis
				
33	PK003192	Damp proof course - Walls	Undercroft within Electric cupboard 0/14 Z1/01	No Risk
				

**Photographs of Areas Sampled (Cont)**

34	PK003200	Gaskets - Pipework	Boiler Room Z1/02	No Risk
				
35	PK003201	Residue - Walls	Boiler Room Z1/02	No Risk
				
36	As PK003191	Floor covering - Below modern lino	Male WC Lobby 0/15 G/13	No Risk
				

**Photographs of Areas Sampled (Cont)**

37	PK003193	Textured coating - Flat ceiling	Dance Hall 1/05 1/02	No Risk
				
38	PK003195	Textured coating - Curved ceiling	Dance Hall 1/05 1/02	No Risk
				

## Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liaising with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

### Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

### Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

### Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at least 21 days before the work is due to commence.

#### Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

#### Step 5 – Monitoring the Register

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Co-ordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to the site specific emergency procedure as detailed in your Asbestos Management Plan. However as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact ..... " )
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact our General Office on 561 2663 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

**In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.**

## Commonly Asked Questions.

- **How often should SAMO's undertake inspections of asbestos containing materials?**  
The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.
- **What should a SAMO do if the asbestos containing materials are disturbed or damaged?**  
The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.
- **Can employees put up decorations onto asbestos containing materials?**  
No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.
- **Can a room with asbestos containing materials in the ceiling and wall be painted?**  
Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.
- **Why isn't all asbestos containing materials removed from buildings?**  
Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- **When will asbestos containing material be removed from my building?**  
Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- **What should a SAMO do if he/she has had no training in use of the register?**  
The SAMO should ring the Departmental Co-ordinator who will arrange training.

INSPECTION SCHEDULE

**FORM 2**

Item No.	Area Sampled	Location Name	Inspection Frequency	Date of Return	Condition Same/change	Action Required Y/N	Comments
1	WC Seat	1St Floor Rm 002	Low Risk – To be checked on a 6 monthly basis	28/3/2026			
2	Cement packers - Ceiling penetration	Boiler Room, Z1/02	Very Low Risk – To be checked on a 12 monthly basis	28/9/2026			
3	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis	28/9/2026 Inspect from ground level			
4	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis	28/9/2026 Inspect from ground level			
5	Cowl	External	Very Low Risk – to be checked on a 12 monthly basis	28/9/2026 Inspect from ground level			
6	Wall panel	Ground Floor/004 Entrance and corridor	No Risk	N/A	N/A	N/A	N/A
7	Ceiling	Ground Floor/004 Entrance and corridor	No Risk	N/A	N/A	N/A	N/A
8	Beige floor tiles - Floor below modern lino	Entrance 0/04 G/05	No Risk	N/A	N/A	N/A	N/A
9	Black floor tiles - Floor below modern lino	Hallway/Stairs 0/05 G/03	No Risk	N/A	N/A	N/A	N/A
10	Wall panel	Ground Floor/007 Male and female wc and cupboard	No Risk	N/A	N/A	N/A	N/A
11	Beige floor tiles - Floor below modern lino	WC 0/07 G/10	No Risk	N/A	N/A	N/A	N/A

12	Wall board	Ground Floor/011 Hall/ cupboards and kitchen	No Risk	N/A	N/A	N/A	N/A
13	Floor Covering	Corridor and Stairs 0/12 G/12	No Risk	N/A	N/A	N/A	N/A
14	Stair nosing	Ground Floor/012 Corridor and stairs	No Risk	N/A	N/A	N/A	N/A
15	Walls & ceiling	Ground Floor/014 Electrical cupboard	No Risk	N/A	N/A	N/A	N/A
16	Floor covering	First Floor/003 Landing, WC and cupboard	No Risk	N/A	N/A	N/A	N/A
17	Floor tiles	First Floor/004 Kitchen and cupboard	No Risk	N/A	N/A	N/A	N/A
18	Textured coating - Curved ceiling	Dance Hall 1/05 1/02	No Risk	N/A	N/A	N/A	N/A
19	Red floor covering - Floor below modern lino	WC 1/06 1/03	No Risk	N/A	N/A	N/A	N/A
20	Floor covering - Floor	Landing 1/07 1/04	No Risk	N/A	N/A	N/A	N/A
21	Tank insulation	First Floor/009 Loft above Kitchen	No Risk	N/A	N/A	N/A	N/A
22	Ceiling board	First Basement Level/001 Boiler room	No Risk	N/A	N/A	N/A	N/A
23	Rope insulation - Pipework to ceiling penetration	Boiler Room Z1/02	No Risk	N/A	N/A	N/A	N/A
24	Floor covering - Floor	Store 2/01 2/01	No Risk	N/A	N/A	N/A	N/A
25	Coving	Reception lobby	No Risk	N/A	N/A	N/A	N/A
26	Coving	Reception lobby	No Risk	N/A	N/A	N/A	N/A
27	Electrical services fuses/flashguards	Boiler Room Z1/001	Removed 22.11.23				
28	Plaster to ceiling	Reception/Lobby G/01	No Risk	N/A	N/A	N/A	N/A
29	Plaster to ceiling	Hall G/02	No Risk	N/A	N/A	N/A	N/A
30	Plaster coving to ceiling/wall	Hall G/02	No Risk	N/A	N/A	N/A	N/A

31	Plaster coving to ceiling/wall	Hall 1/01	No Risk	N/A	N/A	N/A	N/A
32	Board lining presumed no internal access - Boiler	Boiler Room, Z1/02	Low Risk – To be checked on a 6 monthly basis	28/3/2026			
33	Damp proof course - Walls	Undercroft within Electric cupboard 0/14 Z1/01	No Risk	N/A	N/A	N/A	N/A
34	Gaskets - Pipework	Boiler Room Z1/02	No Risk	N/A	N/A	N/A	N/A
35	Residue - Walls	Boiler Room Z1/02	No Risk	N/A	N/A	N/A	N/A
36	Floor covering - Below modern lino	Male WC Lobby 0/15 G/13	No Risk	N/A	N/A	N/A	N/A
37	Textured coating - Flat ceiling	Dance Hall 1/05 1/02	No Risk	N/A	N/A	N/A	N/A
38	Textured coating - Curved ceiling	Dance Hall 1/05 1/02	No Risk	N/A	N/A	N/A	N/A

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**Good Practice Guidance:**

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration the last inspection
- Replace missing/damaged asbestos labels/stickers

**Comments:**

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School/Site:	
Date of inspection:	
Inspected by (signature):	
Print Name:	