Foreward

ASBESTOS SURVEY REPORT FOR WELBECK ACADEMY, FLODDEN STREET, WALKER, NEWCASTLE, NE6 2QP

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

Plan of the Building and Sample Locations

This contains a plan of the building and identifies where asbestos samples have been taken from.

Photographs of Areas Sampled

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

Survey Information

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

Priority Risk Assessments

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

5 Simple Steps to Asbestos Management

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

Commonly asked Questions

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

Information for Employees Working in Premises where Asbestos Containing Materials Exist.

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

Restrictions on use, distribution and publication of the report

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Neil Guthrie Director of Development and Property





Control of Asbestos Regulations 2012

Asbestos Register for

Welbeck Academy



UPRN: - J257537

TF Ref:

Location of register:-

Premises Manager / Samo: - Tenant

Date: 09 May 2025

Contact Numbers List: -

Caroline Bage Asbestos Manager – 07557 938966

Welbeck Academy Last updated 09/05/2025 V.2.0

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Plan of Building and Samples Location

Item No.	Sample Ref.	Area Sampled	Location Name	Inspection Frequency
1	NZ001807	Debris to entrance wall	Boiler room north Z1/001	No Risk
2	NZ001808	Debris to left hand wall	Boiler room north Z1/001	No Risk
3	NZ001809	Debris to rear wall	Boiler room north Z1/001	No Risk
4	NZ001810	Debris to right wall	Boiler room north Z1/001	No Risk
5	NZ001811	Debris to ceiling	Boiler room north Z1/001	No Risk
6	NZ001812	Debris to floor	Boiler room north Z1/001	No Risk
7	NZ001813	Pipework gaskets to new boilers and gas pipes	Boiler room north Z1/001	No Risk
8	NZ001814	Pipework gaskets to old pipework	Boiler room north Z1/001	Very Low Risk 12 monthly
9	NZ001815	Pipework gaskets redundant gasket on top of old valves	Boiler room north Z1/001	No Risk
10	Presumed	Pipework gasket too deeply recessed to sample	Staircase/Stairwell to boiler room limited access due to stored	Very Low Risk 12 monthly
11	NZ001816	Debris to entrance	items Z1/002 Boiler room South	No Risk
		wall	Z1/003	
12	NZ001817	Debris to left hand wall	Boiler room South Z1/003	No Risk
13	NZ001818	Debris to rear wall	Boiler room South Z1/003	No Risk
14	NZ001819	Debris to right wall	Boiler room South Z1/003	No Risk
15	NZ001820	Debris to ceiling	Boiler room South Z1/003	No Risk
16	NZ001821	Debris to floor	Boiler room South Z1/003	No Risk
17	NZ001822	Pipework gaskets to new boilers and gas pipes	Boiler room South Z1/003	No Risk
18	Presumed	Pipework gasket too deeply recessed to sample	Boiler room South Z1/003	Very Low Risk 12 monthly
19	NZ001823	Door seal gasket remnants from removed door frame	Boiler room South Z1/003	No Risk
20	NZ001824	Pipework Gaskets	Gas inlet room Z1/004	No Risk
21	NZ001784	Floor adhesive under modern screed	Entrance Hall/Foyer/Lobby G/001	No Risk
22	NZ001785	Floor adhesive under modern screed	Corridor G/009	Very Low Risk 12 monthly

22	A a	Elear adhaaiya undar	Corridor including	Very Levy Diek 12
23	As NZ001785	Floor adhesive under	Corridor including staircase G/018	Very Low Risk 12
	NZ001705	modern screed to	stallcase G/016	monthly
		gymnasium entrance hallway and stairwell		
24	As	Floor adhesive under	Corridor including	Very Low Risk 12
24	NZ001785		staircase G/019	monthly
	112001703	carpet and modern screed	stallcase G/019	montiny
25	NZ001786	Floor adhesive under	Corridor G/020	Very Levy Diels 12
20	NZ001700		Corridor G/020	Very Low Risk 12
		carpet and modern		monthly
00	NZ001787	screed	Corridor G/020	Versil ever Dials 42
26	NZ001787	Ceiling lower section	Corridor G/020	Very Low Risk 12
07	Dreeuweed	to centre of corridor	Corridor C/020	monthly
27	Presumed	Pipework gaskets	Corridor G/020	Very Low Risk 12
		too deeply recessed		monthly
00	•	to sample presumed	01/000	
28	As	Ceiling void – ceiling	Classroom G/022	Very Low Risk 12
	N001787	above	0/005	monthly
29	As	Ceiling void – ceiling	Classroom G/025	Very Low Risk 12
00	N001787	above	05	monthly Disk 40
30	As	Floor adhesive under	Office G/026	Very Low Risk 12
	NZ001786	carpet and modern		monthly
04	A -	screed	O contribution in the P	
31	As	Floor adhesive under	Corridor including	Very Low Risk 12
	NZ001785	carpet and modern	staircase G/027	monthly
		screed		
32	As	Floor adhesive under	Corridor to main hall	Very Low Risk 12
	NZ001786	carpet and modern	G/029	monthly
	11700 (700	screed		
33	NZ001788	Ceiling void – ceiling	Classroom G/031	Very Low Risk 12
0.1	117004005	above		monthly
34	NZ001825	Debris within ceiling	Classroom G/031	Very Low Risk 12
		void from damaged		monthly
		ceiling above to top		
		of tiles and wooden		
05		rail	0/000	
35	As	Ceiling void – ceiling	Classroom G/032	Very Low Risk 12
20	NZ001788	above	<u> </u>	monthly
36	As	Ceiling void – ceiling	Classroom G/033	Very Low Risk 12
07	NZ001788	above	<u> </u>	monthly
37	NZ001789	Under Sink Mat	Classroom G/033	No Risk
38	As	Ceiling void – ceiling	Classroom G/034	Very Low Risk 12
20	NZ001788	above		monthly
39	As	Under Sink Mat	Classroom G/034	No Risk
40	NZ001789			
40	As	Ceiling void – ceiling	Toilets Female G/035	Very Low Risk 12
	NZ001788	above		monthly
41	As	Ceiling void – ceiling	Toilets Male G/036	Very Low Risk 12
40	NZ001788	above	0	monthly
42	NZ001790	Floor adhesive under	Corridor G/037	No Risk
		carpet and modern		
10		screed		
43	As	Floor adhesive under	Corridor G/040	No Risk
	NZ001790	carpet and modern		
		screed		
44	As	Floor adhesive under	Corridor including	No Risk
	NZ001790	carpet and modern	staircase G/041	

		screed		
45	NZ001791	Ceiling	Toilet within deputy headteachers Office G/043	
46	As NZ001790	Floor adhesive under carpet and modern screed	Office G/044	No Risk
47	NZ001792	Wall panel adjacent fire on toilet wall	Office G/044	Very Low Risk 12 monthly
48	As NZ001790	Floor adhesive under carpet and modern screed	Corridor G/045	No Risk
49	As NZ001791	Ceiling void ceiling above	Classroom G/047	No Risk
50	As NZ001790	Floor adhesive under carpet and modern screed	Corridor G/051	No Risk
51	As NZ001790	Floor adhesive under carpet and modern screed	Corridor G/052	No Risk
52	As NZ001790	Floor adhesive under carpet and modern screed	Corridor including staircase G/054	No Risk
53	NZ001793	Under sink mat	Dining Room G/059	No Risk
54	NZ001794	Floor adhesive under carpet and modern screed	Staff Room G/067	No Risk
55	NZ001795	Floor tile remnants from removed tiles under skirting and	Staff Room G/067	Low Risk – 6 monthly
		door frame		
56	As NZ001794	Floor adhesive under carpet and modern screed	Corridor G/068	No Risk
57	As NZ001793	Under sink mat	Classroom G/070	No Risk
58	As NZ001794	Floor adhesive under carpet and modern screed	Staff Room G/075	No Risk
59	NZ001796	Floor adhesive under carpet and modern screed	Staircase/Stairwell 1/008	Very Low Risk 12 monthly
60	As NZ001796	Floor adhesive under carpet and modern screed	Corridor 1/013	Very Low Risk 12 monthly
61	NZ001797	Ceiling	Corridor 1/013	No Risk
62	As NZ001797	Ceiling void - Ceiling above	Classroom 1/014	No Risk
63	As NZ001796	Floor adhesive under carpet and modern screed	Staircase/Stairwell 1/019	Very Low Risk 12 monthly
64	As NZ001797	Ceiling void - Ceiling above	Classroom 1/021	No Risk
65	As NZ001797	Ceiling void - Ceiling above	Classroom 1/022	No Risk
66	As	Ceiling void - Ceiling	Classroom 1/023	No Risk

	NZ001797	above		
67	As	Ceiling void - Ceiling	Classroom 1/024	No Risk
	NZ001797	above		
68	NZ001802	Floor adhesive under carpet	Landing 1/025	Very Low Risk 12 monthly
69	NZ001803	Floor tile with adhesive	Landing 1/025	No Risk
70	NZ001804	Floor adhesive	Toilets (Now removed) 1/034	Very Low Risk 12 monthly
71	As NZ001802	Floor adhesive under carpet	Landing 1/035	Very Low Risk 12 monthly
72	As NZ001803	Floor tile with adhesive	Landing 1/035	No Risk
73	NZ001805	Wall coating	Store Room 1/040	No Risk
74	As NZ001805	Wall coating	Store Room restricted due to stored items 1/041	No Risk
75	NZ001806	Floor tile with adhesive under modern flooring visible in damaged areas	Toilets Female 1/049	Very Low Risk 12 monthly
76	NZ001798	Floor adhesive under carpet	Landing MZ/001	Very Low Risk 12 monthly
77	NZ001799	Floor – tile with adhesive under	Hallway MZ/002	No Risk
78	As NZ001798	Floor Adhesive under carpet and vinyl flooring	Large Room MZ/004	Very Low Risk 12 monthly
79	NZ001800	Floor screed	Hallway/Passageway MZ/006	Very Low Risk 12 monthly
80	As NZ001800	Floor screed	Cupboard Store MZ/007	Very Low Risk 12 monthly
81	As NZ001798	Floor Adhesive under carpet and vinyl flooring	Room Large MZ/008	Very Low Risk 12 monthly
82	As NZ001798	Floor Adhesive under modern tiles	Store Room MZ/009	Very Low Risk 12 monthly
83	As NZ001798	Floor adhesive under carpet	Landing MZ/010	Very Low Risk 12 monthly
84	As NZ001797	Ceiling	Landing MZ/010	No Risk
85	NZ001801	Floor tile with adhesive adhesive under carpet and modern screed	Hallway/Passageway MZ/011	Very Low Risk 12 monthly
86	As NZ001797	Ceiling	Hallway/Passageway MZ/011	No Risk
87	As NZ001800	Floor screed	Tank Room MZ/012	Very Low Risk 12 monthly
88	As NZ001797	Ceiling	Tank Room MZ/012	No Risk
89	As NZ001800	Floor screed	Room large MZ/013	Very Low Risk 12 monthly
90	As NZ001797	Ceiling	Room large MZ/013	No Risk

91	As NZ001797	Ceiling	Store Room MZ/014	No Risk
92	As NZ001800	Floor screed	Hallway/passageway MZ/015	Very Low Risk 12 monthly
93	As NZ001800	Floor screed	Room large MZ/017	Very Low Risk 12 monthly
94	As NZ001800	Floor screed	Store room MZ/018	Very Low Risk 12 monthly
95	NZ001826	Roof felt to canopy x 2	External E/001	No Risk
96	NZ001827	Undercloak to newly built dining block and kitchen	External E/001	No Risk
97	NZ001829	Damp proof course	External E/001	No Risk
98	NZ001828	Pipework gasket	Boiler Room E/003	Very Low Risk 12 monthly
99	Presumed	Electrical services cale braiding/insulation within boxing	Caretakers House Entrance Hall/Foyer/Lobby G/001	Very Low Risk 12 monthly
100	NZ001830	Ceiling coating	Caretakers House Hallway/passageway including staircase G/002	No Risk
101	As NZ001830	Ceiling coating	Caretakers House Dining Room G/003	No Risk
102	NZ001831	Floor covering	Caretakers House Kitchen G/005	No Risk
103	NZ001832	Under sink mat	Caretakers House Kitchen G/005	No Risk
104	NZ001833	Ceiling coating	Caretakers House Living room/lounge limited inspection within due to tenants belongings G/007	No Risk
105	Presumed	Electrical services cable braiding/insulation	Caretakers House Electrical cupboard understairs G/008	Very Low Risk 12 monthly
106	NZ001834	Ceiling coating	Caretakers House Landing including staircase 1/001	No Risk
107	As NZ001834	Ceiling coating	Caretakers House Bedroom 1 1/002	No Risk
108	NZ001835	Ceiling coating	Caretakers House Bedroom 2 1/003	No Risk
109	NZ001836	Door protection board	Caretakers House Cupboard tank bathroom 1/005	Very Low Risk 12 monthly
110	NZ001837	Ceiling coating	Caretakers House Landing 2/001	No Risk
111	Presumed	Damp proof course	Caretakers House External E/001	Very Low Risk 12 monthly

Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.



1 Boiler room north No Risk NZ001807 Debris to entrance Z1/001 wall 2 No Risk NZ001808 Debris to left hand Boiler room north wall Z1/001 3 NZ001809 No Risk Debris to rear wall Boiler room north Z1/001

Photographs of Areas Sampled

4	NZ001810	Debris to right wall	Boiler room north Z1/001	No Risk
5	NZ001811	Debris to ceiling	Boiler room north Z1/001	No Risk
6	NZ001812	Debris to floor	Boiler room north Z1/001	No Risk

7	NZ001813	Pipework gaskets to new boilers and gas pipes	Boiler room north Z1/001	No Risk
			CC,	
8	NZ001814	Pipework gaskets to old pipework	Boiler room north Z1/001	Very Low Risk 12 monthly
G	Photo 1: v	Vide Angle		Photo 2: Clos
9	NZ001815	Pipework gaskets redundant gasket on top of old valves	Boiler room north Z1/001	No Risk

10	Presumed	Pipework gasket too deeply recessed to sample	Staircase/Stairwell to boiler room limited access due to stored items Z1/002	monthly
	Photo 1	: Wide Angle		Photo 2: Clor
11	NZ001816	Debris to entrance wall	Boiler room South Z1/003	No Risk
12	NZ001817	Debris to left hand wall	Boiler room South Z1/003	No Risk

13	NZ001818	Debris to rear wall	Boiler room South Z1/003	No Risk
14	NZ001819	Debris to right wall	Boiler room South Z1/003	No Risk
15	NZ001820	Debris to ceiling	Boiler room South Z1/003	No Risk

16 NZ001821 Debris to floor Boiler room South No Risk Z1/003 17 Pipework gaskets to NZ001822 Boiler room South No Risk new boilers and gas Z1/003 pipes Pipework gasket too deeply recessed to Very Low Risk 12 18 Presumed **Boiler room South** Z1/003 monthly sample Photo 1: Wide Angle Photo 2: Cla

19	NZ001823	Door seal gasket remnants from removed door frame	Boiler room South Z1/003	No Risk
20	NZ001824	Pipework Gaskets	Gas inlet room Z1/004	No Risk
21	NZ001784	Floor adhesive under modern screed	Entrance Hall/Foyer/Lobby G/001	No Risk

22 Corridor G/009 Very Low Risk 12 NZ001785 Floor adhesive under modern screed monthly Photo 2: Clos Photo 1: Wide Angle Very Low Risk 12 23 As Floor adhesive under Corridor including NZ001785 modern screed to staircase G/018 monthly gymnasium entrance hallway and stairwell Photo 1: Wide Angle Photo 2: Close Very Low Risk 12 24 Floor adhesive under Corridor including As NZ001785 carpet and modern staircase G/019 monthly screed Photo 1: Wide Angle Photo 2: Clc

25 NZ001786 Floor adhesive under Corridor G/020 Very Low Risk 12 carpet and modern monthly screed Photo 2: C Photo 1: Wide Angle 26 NZ001787 Ceiling lower section Corridor G/020 Very Low Risk 12 to centre of corridor monthly Photo 2: C Photo 1: Wide Angle 27 Presumed Pipework gaskets Corridor G/020 Very Low Risk 12 too deeply recessed monthly to sample presumed Photo 1: Wide Angle Photo 2: Ch

28	As N001787	Ceiling void – ceiling above	Classroom G/022	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2: CI
29	As N001787	Ceiling void – ceiling above	Classroom G/025	Very Low Risk 12 monthly
Ģ	Photo	1: Wide Angle		Photo 2: c
30	As NZ001786	Floor adhesive under carpet and modern screed	Office G/026	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2: Ck

31	As NZ001785	Floor adhesive under carpet and modern screed	Corridor including staircase G/027	Very Low Risk 12 monthly
	Photo 1	1: Wide Angle		Photo 2: C
				4
32	As NZ001786	Floor adhesive under carpet and modern screed	Corridor to main hall G/029	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2: C
G				
33	NZ001788	Ceiling void – ceiling above	Classroom G/031	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2: C

34	NZ001825	Debris within ceiling void from damaged ceiling above to top of tiles and wooden rail	Classroom G/031	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2: C
			/	
35	As NZ001788	Ceiling void – ceiling above	Classroom G/032	Very Low Risk 12 monthly
	Photo 1	1: Wide Angle		Photo 2: C
Ç	Б Сл			
36	As NZ001788	Ceiling void – ceiling above	Classroom G/033	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2:



40	As NZ001788	Ceiling void – ceiling above	Toilets Female G/035	5 Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2:
			1	
41	As NZ001788	Ceiling void – ceiling above	Toilets Male G/036	Very Low Risk 12 monthly
	Photo 1	1: Wide Angle		Photo 2: (
Ç				
42	NZ001790	Floor adhesive under carpet and modern screed	Corridor G/037	No Risk

43	As NZ001790	Floor adhesive under carpet and modern screed	Corridor G/040	No Risk
44	As NZ001790	Floor adhesive under carpet and modern screed	Corridor including staircase G/041	No Risk
45	NZ001791	Ceiling	Toilet within deputy headteachers Office G/043	

46	As NZ001790	Floor adhesive under carpet and modern screed	Office G/044	No Risk
		7		
47	NZ001792	Wall panel adjacent fire on toilet wall	Office G/044	Very Low Risk 12 monthly
Ç		: Wide Angle		hoto 2: c
48	As NZ001790	Floor adhesive under carpet and modern screed	Corridor G/045	No Risk
		M ROUT		

49	As NZ001791	Ceiling void ceiling above	Classroom G/047	No Risk
50	As NZ001790	Floor adhesive under carpet and modern screed	Corridor G/051	No Risk
51	As NZ001790	Floor adhesive under carpet and modern screed	Corridor G/052	No Risk

52	As NZ001790	Floor adhesive under carpet and modern screed	Corridor including staircase G/054	No Risk
53	NZ001793	Under sink mat	Dining Room G/059	No Risk
54	NZ001794	Floor adhesive under carpet and modern screed	Staff Room G/067	No Risk
			jo /	

55	NZ001795	Floor tile remnants from removed tiles under skirting and door frame	Staff Room G/067	Low Risk – 6 monthly
	Photo	1: Wide Angle		Photo 2: C
56	As NZ001794	Floor adhesive under carpet and modern screed	Corridor G/068	No Risk
57	As NZ001793	Under sink mat	Classroom G/070	No Risk
		ation Station		





Ceiling void - Ceiling Classroom 1/021 64 No Risk As NZ001797 above Ceiling void - Ceiling 65 As Classroom 1/022 No Risk NZ001797 above As 66 Ceiling void - Ceiling Classroom 1/023 No Risk NZ001797 above

67 Ceiling void - Ceiling Classroom 1/024 No Risk As NZ001797 above Very Low Risk 12 monthly 68 NZ001802 Floor adhesive under Landing 1/025 carpet Photo 2: Photo 1: Wide Angle 69 NZ001803 Floor tile with Landing 1/025 No Risk adhesive

70	NZ001804	Floor adhesive	Toilets (Now removed) 1/034	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2: (
71	As NZ001802	Floor adhesive under carpet	Landing 1/035	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2: (
	5			
72	As NZ001803	Floor tile with adhesive	Landing 1/035	No Risk


NZ001798	Floor adhesive under carpet	Landing MZ/001	Very Low Risk 12 monthly
Photo 1	: Wide Angle		Photo 2: CI
NZ001799	Floor – tile with adhesive under	Hallway MZ/002	No Risk
As	Floor Adhesive	Large Room MZ/004	Very Low Risk 12
NZ001798	under carpet and vinyl flooring		monthly
Photo	1: Wide Angle		Photo 2: C
	Photo 1	carpet Photo 1: Wide Angle V2001799 Floor - tile with adhesive under NZ001799 Floor - tile with adhesive under As NZ001798 Floor Adhesive under	carpet Photo 1: Wide Angle Second Se

79 NZ001800 Hallway/Passageway Very Low Risk 12 Floor screed MZ/006 monthly Photo 2: (Photo 1: Wide Angle Very Low Risk 12 80 As Floor screed Cupboard Store NZ001800 MZ/007 monthly Photo 2: (Photo 1: Wide Angle 81 Floor Adhesive Room Large MZ/008 Very Low Risk 12 As NZ001798 under carpet and monthly vinyl flooring Photo 1: Wide Angle Photo 2: C

82	As NZ001798	Floor Adhesive under modern tiles	Store Room MZ/009	Very Low Risk 12 monthly
	Photo 1	: Wide Angle	F	hoto 2: Ch
83	As NZ001798	Floor adhesive under carpet	Landing MZ/010	Very Low Risk 12 monthly
C		I: Wide Angle		Photo 2: C
84	As NZ001797	Ceiling	Landing MZ/010	No Risk
			0	

Very Low Risk 12 85 NZ001801 Floor tile with Hallway/Passageway monthly MZ/011 adhesive under carpet and modern screed Photo 2: C Photo 1: Wide Angle Hallway/Passageway MZ/011 Ceiling 86 As No Risk NZ001797 Very Low Risk 12 monthly 87 As Floor screed Tank Room MZ/012 NZ001800 Photo 1: Wide Angle Photo 2: C

88	As NZ001797	Ceiling	Tank Room MZ/012	No Risk
89	As	Floor screed	Room large MZ/013	Very Low Risk 12
	NZ001800			monthly
Ç		: Wide Angle		noto 2: C
90	As NZ001797	Ceiling	Room large MZ/013	No Risk

Ceiling Store Room MZ/014 91 No Risk As NZ001797 92 As Hallway/passageway Very Low Risk 12 Floor screed NZ001800 MZ/015 monthly Photo 2: (Photo 1: Wide Angle 93 Floor screed Room large MZ/017 Very Low Risk 12 As NZ001800 monthly Photo 2: C Photo 1: Wide Angle

94	As NZ001800	Floor screed	Store room MZ/018	Very Low Risk 12 monthly
	Photo 1	: Wide Angle	F	Photo 2: C
95	NZ001826	Roof felt to canopy x 2	External E/001	No Risk
96	NZ001827	Undercloak to newly built dining block and kitchen	External E/001	No Risk
			t	



100	NZ001830	Ceiling coating	Caretakers House Hallway/passageway including staircase G/002	No Risk
101	As NZ001830	Ceiling coating	Caretakers House Dining Room G/003	No Risk
102	NZ001831	Floor covering	Caretakers House Kitchen G/005	No Risk

103	NZ001832	Under sink mat	Caretakers House Kitchen G/005	No Risk
	1	-	Y	
104	NZ001833	Ceiling coating	Caretakers House Living room/lounge limited inspection within due to tenants belongings G/007	No Risk
			1	
105	Presumed	Electrical services cable braiding/insulation	Caretakers House Electrical cupboard understairs G/008	Very Low Risk 12 monthly
	Photo 1	: Wide Angle	Pt	noto 2: C

106	NZ001834	Ceiling coating	Caretakers House Landing including staircase 1/001	No Risk
107	As NZ001834	Ceiling coating	Caretakers House Bedroom 1 1/002	No Risk
108	NZ001835	Ceiling coating	Caretakers House Bedroom 2 1/003	No Risk

109	NZ001836	Door protection board	Caretakers House Cupboard tank bathroom 1/005	Very Low Risk 12 monthly
	Photo	1: Wide Angle		Photo 2:
110	NZ001837	Ceiling coating	Caretakers House Landing 2/001	No Risk
111	Presumed	Damp proof course	Caretakers House External E/001	Very Low Risk 12 monthly
	Photo	: Wide Angle		Photo 2: C

Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liasing with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at <u>least 21 days</u> before the work is due to commence.

<u>Step 4 – Contractors on Site</u>

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

<u>Step 5 – Monitoring the Register</u>

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Coordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access Contact")
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557 938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.

Commonly Asked Questions.

 How often should SAMO's undertake inspections of asbestos containing materials?
The Asbestos Manager will inform the SAMO of how often the

The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.

• What should a SAMO do if the asbestos containing materials are disturbed or damaged?

The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.

• Can employees put up decorations onto asbestos containing materials?

No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.

 Can a room with asbestos containing materials in the ceiling and wall be painted?

Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.

• Why isn't all asbestos containing materials removed from buildings? Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.

• When will asbestos containing material be removed from my building?

Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.

• What should a SAMO do if he/she has had no training in use of the register?

The SAMO should ring the Departmental Co-ordinator who will arrange training.

INSPECTION SCHEDULE

Item No.	Area Sampled	Location Name	Inspection Frequency	Date of Return	Condition Same/change	Action Required Y/N	Comments
1	Debris to entrance wall	Boiler room north Z1/001	No Risk	N/A			
2	Debris to left hand wall	Boiler room north Z1/001	No Risk	N/A			
3	Debris to rear wall	Boiler room north Z1/001	No Risk	N/A			
4	Debris to right wall	Boiler room north Z1/001	No Risk	N/A			
5	Debris to ceiling	Boiler room north Z1/001	No Risk	N/A			
6	Debris to floor	Boiler room north Z1/001	No Risk	N/A			
7	Pipework gaskets to new boilers and gas pipes	Boiler room north Z1/001	No Risk	N/A			
8	Pipework gaskets to old pipework	Boiler room north Z1/001	Very Low Risk 12 monthly	03/09/2025			
9	Pipework gaskets redundant gasket on top of old valves	Boiler room north Z1/001	No Risk	N/A			
10	Pipework gasket too deeply recessed to sample	Staircase/Stairwell to boiler room limited access due to stored items Z1/002	Very Low Risk 12 monthly	03/09/2025			
11	Debris to entrance wall	Boiler room South Z1/003	No Risk	N/A			
12	Debris to left hand wall	Boiler room South Z1/003	No Risk	N/A			
13	Debris to rear wall	Boiler room South Z1/003	No Risk	N/A			
14	Debris to right wall	Boiler room South	No Risk	N/A			

		Z1/003				
15	Debris to ceiling	Boiler room South Z1/003	No Risk	N/A		
16	Debris to floor	Boiler room South Z1/003	No Risk	N/A		
17	Pipework gaskets to new boilers and gas pipes	Boiler room South Z1/003	No Risk	N/A		
18	Pipework gasket too deeply recessed to sample	Boiler room South Z1/003	Very Low Risk 12 monthly	03/09/2025		
19	Door seal gasket remnants from removed door frame	Boiler room South Z1/003	No Risk	N/A		
20	Pipework Gaskets	Gas inlet room Z1/004	No Risk	N/A		
21	Floor adhesive under modern screed	Entrance Hall/Foyer/Lobby G/001	No Risk	N/A	20	
22	Floor adhesive under modern screed	Corridor G/009	Very Low Risk 12 monthly	03/09/2025		
23	Floor adhesive under modern screed to gymnasium entrance hallway and stairwell	Corridor including staircase G/018	Very Low Risk 12 monthly	03/09/2025		
24	Floor adhesive under carpet and modern screed	Corridor including staircase G/019	Very Low Risk 12 monthly	03/09/2025		
25	Floor adhesive under carpet and modern screed	Corridor G/020	Very Low Risk 12 monthly	03/09/2025		
26	Ceiling lower section to centre of corridor	Corridor G/020	Very Low Risk 12 monthly	03/09/2025		

27	Pipework gaskets too deeply recessed to sample presumed	Corridor G/020	Very Low Risk 12 monthly	03/09/2025		
28	Ceiling void – ceiling above	Classroom G/022	Very Low Risk 12 monthly	03/09/2025		
29	Ceiling void – ceiling above	Classroom G/025	Very Low Risk 12 monthly	03/09/2025		
30	Floor adhesive under carpet and modern screed	Office G/026	Very Low Risk 12 monthly	03/09/2025		
31	Floor adhesive under carpet and modern screed	Corridor including staircase G/027	Very Low Risk 12 monthly	03/09/2025		
32	Floor adhesive under carpet and modern screed	Corridor to main hall G/029	Very Low Risk 12 monthly	03/09/2025		
33	Ceiling void – ceiling above	Classroom G/031	Very Low Risk 12 monthly	03/09/2025		
34	Debris within ceiling void from damaged ceiling above to top of tiles and wooden rail	Classroom G/031	Very Low Risk 12 monthly	03/09/2025		
35	Ceiling void – ceiling above	Classroom G/032	Very Low Risk 12 monthly	03/09/2025		
36	Ceiling void – ceiling above	Classroom G/033	Very Low Risk 12 monthly	03/09/2025		
37	Under Sink Mat	Classroom G/033	No Risk	N/A		
38	Ceiling void – ceiling above	Classroom G/034	Very Low Risk 12 monthly	03/09/2025		
39	Under Sink Mat	Classroom G/034	No Risk	N/A		
40	Ceiling void – ceiling above	Toilets Female G/035	Very Low Risk 12 monthly	03/09/2025		
41	Ceiling void – ceiling above	Toilets Male G/036	Very Low Risk 12 monthly	03/09/2025		

42	Floor adhesive under carpet and modern screed	Corridor G/037	No Risk	N/A		
43	Floor adhesive under carpet and modern screed	Corridor G/040	No Risk	N/A		
44	Floor adhesive under carpet and modern screed	Corridor including staircase G/041	No Risk	N/A		
45	Ceiling	Toilet within Deputy Headteachers Office G/043	No Risk	N/A		
46	Floor adhesive under carpet and modern screed	Office G/044	No Risk	N/A		
47	Wall panel adjacent fire on toilet wall	Office G/044	Very Low Risk 12 monthly	03/09/2025		
48	Floor adhesive under carpet and modern screed	Corridor G/045	No Risk	N/A		
49	Ceiling void ceiling above	Classroom G/047	No Risk	N/A		
50	Floor adhesive under carpet and modern screed	Corridor G/051	No Risk	N/A		
51	Floor adhesive under carpet and modern screed	Corridor G/052	No Risk	N/A		
52	Floor adhesive under carpet and modern screed	Corridor including staircase G/054	No Risk	N/A		
53	Under sink mat	Dining Room G/059	No Risk	N/A		
54	Floor adhesive under carpet and modern screed	Staff Room G/067	No Risk	N/A		
55	Floor tile remnants	Staff Room G/067	Low Risk – 6	03/09/2025		

	from removed tiles under skirting and door frame		monthly		
56	Floor adhesive under carpet and modern screed	Corridor G/068	No Risk	N/A	
57	Under sink mat	Classroom G/070	No Risk	N/A	
58	Floor adhesive under carpet and modern screed	Staff Room G/075	No Risk	N/A	
59	Floor adhesive under carpet and modern screed	Staircase/Stairwell 1/008	Very Low Risk 12 monthly	03/09/2025	
60	Floor adhesive under carpet and modern screed	Corridor 1/013	Very Low Risk 12 monthly	03/09/2025	
61	Ceiling	Corridor 1/013	No Risk	N/A	
62	Ceiling void – Ceiling above	Classroom 1/014	No Risk	N/A	
63	Floor adhesive under carpet and modern screed	Staircase/Stairwell 1/019	Very Low Risk 12 monthly	03/09/2025	
64	Ceiling void – Ceiling above	Classroom 1/021	No Risk	N/A	
65	Ceiling void – Ceiling above	Classroom 1/022	No Risk	N/A	
66	Ceiling void – Ceiling above	Classroom 1/023	No Risk	N/A	
67	Ceiling void – Ceiling above	Classroom 1/024	No Risk	N/A	
68	Floor adhesive under carpet	Landing 1/025	Very Low Risk 12 monthly	03/09/2025	
69	Floor tile with adhesive	Landing 1/025	No Risk	N/A	
70	Floor adhesive	Toilets (Now removed) 1/034	Very Low Risk 12 monthly	03/09/2025	

71	Floor adhesive	Landing 1/035	Very Low Risk 12	03/09/2025		
70	under carpet	1	monthly	N1/A		
72	Floor tile with adhesive	Landing 1/035	No Risk	N/A		
73	Wall coating	Store Room 1/040	No Risk	N/A		
74	Wall coating	Store Room restricted due to stored items 1/041	No Risk	N/A		
75	Floor tile with adhesive under modern flooring visible in damaged areas	Toilets Female 1/049	Very Low Risk 12 monthly	03/09/2025		
76	Floor adhesive under carpet	Landing MZ/001	Very Low Risk 12 monthly	03/09/2025		
77	Floor – tile with adhesive under	Hallway MZ/002	No Risk			
78	Floor adhesive under carpet	Large Room MZ/004	Very Low Risk 12 monthly	03/09/2025		
79	Floor screed	Hallway/Passageway MZ/006	Very Low Risk 12 monthly	03/09/2025		
80	Floor screed	Cupboard Store MZ/007	Very Low Risk 12 monthly	03/09/2025		
81	Floor adhesive under carpet	Room Large MZ/008	Very Low Risk 12 monthly	03/09/2025		
82	Floor adhesive under carpet	Store Room MZ/009	Very Low Risk 12 monthly	03/09/2025		
83	Floor adhesive under carpet	Landing MZ/010	Very Low Risk 12 monthly	03/09/2025		
84	Ceiling	Landing MZ/010	No Risk			
85	Floor tile with adhesive adhesive under carpet and modern screed	Hallway/Passageway MZ/011	Very Low Risk 12 monthly	03/09/2025		
86	Ceiling	Hallway/Passageway MZ/011	No Risk			

87	Floor screed	Tank Room MZ/012	Very Low Risk 12 monthly	03/09/2025		
88	Ceiling	Tank Room MZ/012	No Risk			
89	Floor screed	Room large MZ/013	Very Low Risk 12 monthly	03/09/2025		
90	Ceiling	Room large MZ/013	No Risk			
91	Ceiling	Store Room MZ/014	No Risk			
92	Floor screed	Hallway/passageway MZ/015	Very Low Risk 12 monthly	03/09/2025		
93	Floor screed	Room large MZ/017	Very Low Risk 12 monthly	03/09/2025		
94	Floor screed	Store room MZ/018	Very Low Risk 12 monthly	03/09/2025		
95	Roof felt to canopy x 2	External E/001	No Risk			
96	Undercloak to newly built dining block and kitchen	External E/001	No Risk		50	
97	Damp proof course	External E/001	No Risk			
98	Pipework gasket	Boiler Room E/003	Very Low Risk 12 monthly	03/09/2025		
99	Electrical services cale braiding/insulation within boxing	Caretakers House Entrance Hall/Foyer/Lobby G/001	Very Low Risk 12 monthly	03/09/2025		
100	Ceiling coating	Caretakers House Hallway/passageway including staircase G/002	No Risk			
101	Ceiling coating	Caretakers House Dining Room G/003	No Risk			
102	Floor covering	Caretakers House Kitchen G/005	No Risk			
103	Under sink mat	Caretakers House Kitchen G/005	No Risk			
104	Ceiling coating	Caretakers House	No Risk			

		Living room/lounge				
		limited inspection within				
		due to tenants				
		belongings G/007				
105	Electrical services	Caretakers House	Very Low Risk 12	03/09/2025		
	cale	Electrical cupboard	monthly			
	braiding/insulation	understairs G/008				
106	Ceiling coating	Caretakers House	No Risk			
		Landing including				
		staircase 1/001				
107	Ceiling coating	Caretakers House	No Risk			
		Bedroom 1 1/002				
108	Ceiling coating	Caretakers House	No Risk			
		Bedroom 2 1/003				
109	Door protection	Caretakers House	Very Low Risk 12	03/09/2025		
	board	Cupboard tank	monthly			
		bathroom 1/005				
110	Ceiling coating	Caretakers House	No Risk			
		Landing 2/001				
111	Damp proof course	Caretakers House	Very Low Risk 12	03/09/2025		
		External E/001	monthly			

Good Practice Guidance:

Comments:

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration the last inspection
- Replace missing/damaged asbestos labels/stickers

School/Site:	
Date of inspection:	
Inspected by (signature):	
Print Name:	